

February 2021

Yakima Regional Clean
Air Agency
Board Meeting



February 11, 2021
Regular Board Meeting (via Tele-Conference)
2:00 p.m.

AGENDA

Regular Meeting

1. Call to Order

2. Roll Call

3. Additions or Deletions to the Agenda

4. Public Comments

If you wish to address any matter relevant to the business of the Board, you may do so now. Please approach the podium, state your name and the item you wish to address. Please limit your comments to three (3) minutes.

5. Executive Session

Purpose - To review the performance of the Air Pollution Control Officer/Executive Director.

Beginning time – Immediately after completion of the Public Comment period.*

End Time – approximately 30 minutes after the beginning time.*

If more time is required the waiting public will be informed of the revised end time.

If the session ends before the anticipated end time, the regular Board meeting will not reconvene until the announced end time occurs.

*Due to the unknown number of public commenters at time of publishing the agenda, the actual start time and anticipated end time will be announced during the Board meeting.

6. Approval of Consent Agenda

6.1 Board Meeting Summary for January 2021

6.2 Accept YRCAA January 2021 Monthly Activity Reports

7. Regular Agenda

7.1 Executive Director's Report

8. Action Items

8.1 Fiscal Vouchers and Payroll Authorization Transfers for January 2021

9. Other business

10. Adjournment



If you wish to attend the YRCAA Board meeting and require an accommodation due to a disability or Language Interpretative Services, call 509-834-2050, ext. 100 or send us an email at admin@yrcaa.org

EXECUTIVE SESSION

CONSENT AGENDA ITEMS

**SUMMARY OF THE GOVERNING
 BOARD OF DIRECTORS
 REGULAR BOARD MEETING**

January 14, 2021

Location and Time:

Via Tele-conference

2:00 pm

REGULAR MEETING

1. Chair DeVaney called the meeting to order at 2:10 p.m. (0:04)

2. Christa Owen, Clerk of the Board, conducted roll call. There was a quorum. (0:31)

PRESENT WERE:

Jon DeVaney, Member-at-Large
 Steven Jones, Ph.D., County Representative
 Jose Trevino, Small City Representative

BOARD MEMBERS:

Steven Jones, Ph.D., County Representative
 Jon DeVaney, Member-at-Large
 Jose Trevino, Small City Representative
 Brad Hill, Large City Representative
 Amanda McKinney, County Commissioner

ABSENT:

Brad Hill, Large City Representative
 Amanda McKinney, County Commissioner

LEGAL COUNSEL:

Gary Cuillier

STAFF:

Keith Hurley, Executive Director
 Christa Owen, Clerk of the Board

3. Additions or Deletions to the Agenda (0:32)

Jon DeVaney, Chair, asked if there were any additions or deletions to the Agenda. There were none.

4. Public Comment (0:43)

Chair DeVaney asked if there was anyone from the public who would like to comment, if so we ask that they would do so now. He then asked three times if there were any public comments. There were none.

5. Consent Agenda (1:15)

AGENDA ITEM NO. 6.1

- 5.1 Board Meeting Summary for December 2020
- 5.2 Accept YRCAA December 2020 Monthly Activity Reports
- 5.3 2021 Board of Directors Meeting Dates
- 5.4 2021 YRCAA Holiday Schedule

Director Hurley had some modifications to the Board of Directors Meeting calendar dates.

Chair DeVaney called for a motion to approve the Consent Agenda.

Dr. Jones made the motion
The motion was approved.

Mr. Trevino seconded

6. Regular Agenda (4:00)

6.1 Executive Director's Report

Executive Director Hurley presented his report. Refer to the Board packet.

7. Action Items (5:00)

7.1 Fiscal Vouchers and Payroll Authorization Transfers for December 2020

Dr. Jones inquired about a specific item listed under fiscal vouchers.

Director Hurley replied that item was for the settlement payment on the Public Records Lawsuit. The settlement amount also consist of the legal fees incurred. He added that since lawsuit is completed he is anticipating a significant reduction in professional costs for base operations related to legal fees for FY2022.

Mr. Trevino made the motion to approve
The motion was approved.

Dr. Jones seconded

7.2 Resolution 2021-01 Dismissing Uncollectable Debt (12:57)

Chair DeVaney requested Director Hurley to provide statistics on what percentage of fines and penalties end up becoming uncollectable debt for discussion on a later date.

Dr. Jones made the motion
The motion was approved.

Mr. Trevino seconded

7.3 Election of Board Chair and Vice-Chair (13:50)

Chair DeVaney and Vice-Chair Mr. Trevino are both willing to continue serving on the Board.

Dr. Jones made the motion
The motion was approved.

Mr. Trevino seconded

AGENDA ITEM NO. 6.1

9. Other Business (16:57)

Chair DeVaney instructed Director Hurley to schedule an Executive Session for February or March to discuss Director Hurley's performance. He also requested that Director Hurley provide the board members with the current job description and job duties so they can review his performance.

10. Adjournment (20:42)

Dr. Jones made the motion to approve.
The motion was approved.

Mr. Trevino seconded

Chair DeVaney adjourned the meeting at 2:20 p.m.

Jon DeVaney, Board Chairman

Christa Owen, Clerk of the Board

Date of Release: February 4, 2021
Date of Consideration: February 11, 2021
To: Board of Directors
From: Office of the Executive Director
Subject: Monthly Activity Report

Activity	<i>Current Quarter</i>				FY21 Ttl. to Date
	FY20 Total	Nov FY21	Dec FY21	Jan FY21	
Minor Source Inspections	123	0	0	0	11
Complaints Received	221	15	30	7	189
NOVs Issued	60	2	12	1	50
AODs Issued	8	2	1	0	10
Warning Notices Issued	7	2	2	0	11
NOPs Issued	45	0	3	5	36
SEPA Reviews	352	21	18	25	253
AOP Applications Received	1	0	0	0	0
AOPs Issued or Renewed	1	0	0	0	0
Deviations/Upsets Reported	21	2	2	2	18
AOP Inspections	7	0	1	0	2
Public Workshops	1	0	0	0	0
Media Events	1	0	0	0	0
Media Contacts	6	1	0	0	5
Education Outreach Events	6	0	1	0	1
Sources Registered	234	1	0	75	103
NSR Applications Received	20	0	3	3	12
NSR Approvals Issued-Temporary	0	0	0	0	2
NSR Approvals Issued-Permanent	28	0	2	7	16
NODRs Received	199	22	10	10	122
Agricultural Burn Permits Issued	122	1	0	22	43
Conditional Use Permits Issued	4	0	0	2	2
Residential Burn Permits Issued	1193	0	0	0	124
Burn Ban Days	24	7	14	0	55
Public Records Requests Fulfilled	45	2	3	3	24

Acronyms:

Penalty; **NOV** - Notice of Violation; **NSR** - New Source Review; **SEPA** - State Environmental Policy Act

REGULAR

AGENDA



Executive Memorandum

Date of Release: February 4th, 2021
Date of Consideration: February 11th, 2021
To: The YRCAA Board of Directors
From: Office of the Executive Director
Subject: Executive Director's Report for February 2021

1. Percentage of Penalties that becomes uncollectable.

The agency currently has 18 collection actions listed with Evergreen Financial Services. The actions range in dates from 2011 through 2020.

In February of 2019 the Board approved resolution 2019-02, dismissing one penalty from 2007 as uncollectable due to exceeding the statute of limitations. In 2020 the Board dismissed by resolution a total of three (3) penalties from 2014. In 2014 there were approximately 76 penalties issues. Only three from that year appear to have been dismissed as uncollectable, resulting in a 3.9% dismissal rate for that particular year.

2. Agency Biennial Audit

The Agency is currently engaged with the Washington State Auditor for the Biennial Accountability and Attestation Audits covering Fiscal Years (FY) 2019 and 2020. The audit should be completed by the end of February and the reports should be available by March 31st.

3. FY2022 Annual Budget preparation period

The Agency has started the annual process for formulating a FY22 Budget and will be engaged in that work until the budget approval at the June Board meeting.

4. Compliance & Engineering

The following table itemizes, by type, the complaints received and the number of NOV's issued for the month of January 2021:

<u>Type of Complaint</u>	<u># of Complaints</u>	<u># of NOV's</u>	<u># of AOD's</u>
Residential Burning	1	0	0
Agricultural Burning	2	0	0
Other Burning	1	1	0
Fugitive Dust	0	0	0
Agricultural Dust	0	0	0
Agricultural Odor	0	0	0

Surface Coating	0	0	0
Odor	3	0	0
Asbestos	0	0	0
Industrial Sources	0	0	0
<u>TOTALS</u>	<u>7</u>	<u>1</u>	<u>0</u>

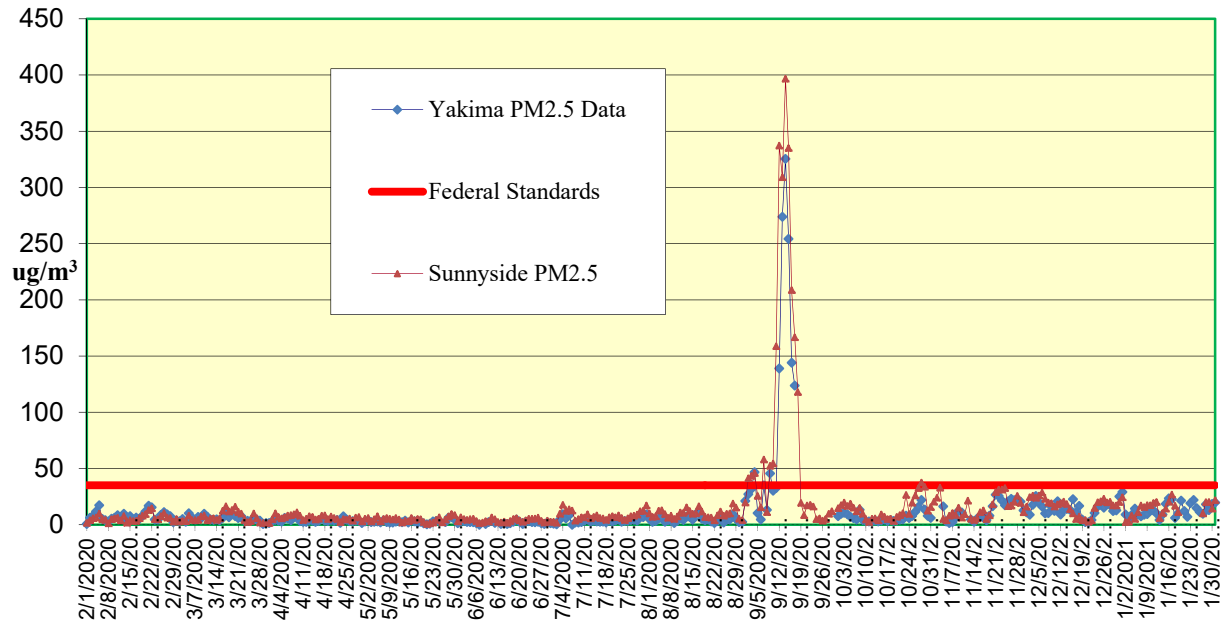
5. Air Monitoring Data for January 2021

Monthly PM_{2.5} Data for Yakima & Sunnyside

Daily Averages from January 1, 2021 through January 31, 2021

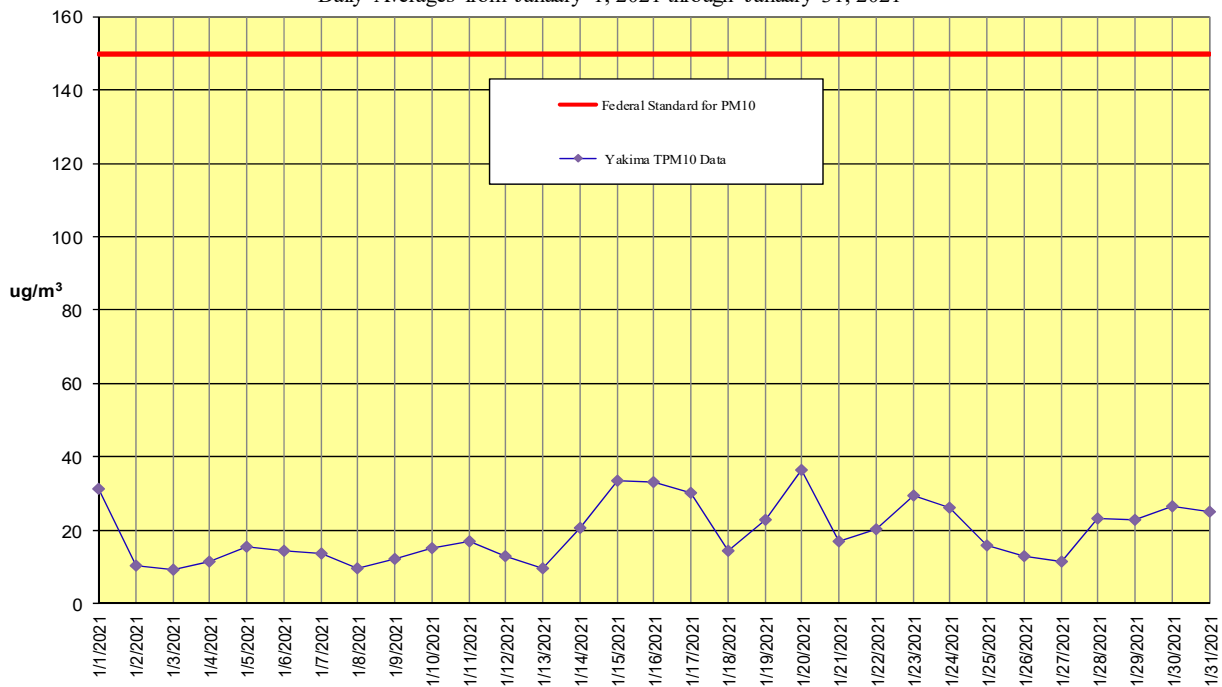


Annual PM_{2.5} Data for Yakima & Sunnyside



Monthly PM₁₀ Data for Yakima

Daily Averages from January 1, 2021 through January 31, 2021



ACTION

ITEMS



*Yakima Regional Clean Air Agency
186 Iron Horse Court, Suite 101
Yakima, WA 98901
(509) 834-2050, Fax (509) 834-2060
yakimacleanair.org*

Executive Memorandum

Date of Release: February 4, 2021
Date of Consideration: February 11, 2021
To: YRCAA Board of Directors
From: Office of the Executive Director
Subject: Fiscal Program Report

Issue:
Fiscal Reports

Discussion:
January 2021 Accounts Payable (AP) and Payroll Authorizations are enclosed for your approval. The Budget Verification Analysis (BVA) and Supplemental Income documents are included as informational items.

Recommendation:
Accept and approve by minute action the January 2021 AP Fiscal Vouchers, totaling \$41,856.07, and the January 2021 Payroll Authorization, totaling \$57,434.90.

Encl. 4



January 14, 2021

Fund 614-6140 YRCAA**Fund 614-1410 Enterprise**

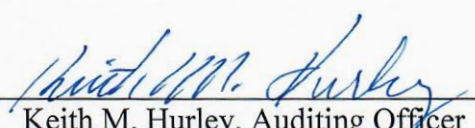
<u>Name</u>	<u>Warrant/MICR #</u>	<u>GL #</u>	<u>Amount</u>	<u>Date</u>
Alliant Communications	34635	4101	\$ 135.01	1/15/2021
Armstrong's Stove & Spa Yakima*	34636	4105	\$ 9,224.38	1/15/2021
Cascade Natural Gas Corporation	34637	4701	\$ 214.03	1/15/2021
Catholic Charities Volunteer Services*	34638	4105	\$ 40.00	1/15/2021
Coastal Farm and Ranch*	34639	4105	\$ 7,524.03	1/15/2021
Coleman Oil Company	34640	3201	\$ 100.70	1/15/2021
Cuillier Law Office	34641	4101	\$ 406.00	1/15/2021
Lisa Donaldson*	34642	4105	\$ 500.00	1/15/2021
Invisible Ink	34643	4101	\$ 175.00	1/15/2021
Menke Jackson Law Firm	34644	4101	\$ 605.00	1/15/2021
Stephens Media Group*	34645	4105	\$ 180.00	1/15/2021
Summers End Farms	34646	4901	\$ 472.00	1/15/2021
Terrace Heights Sewer District	34647	4701	\$ 100.00	1/15/2021
Verizon Wireless	34648	4201	\$ 338.40	1/15/2021
WAPRO	34649	4901	\$ 25.00	1/15/2021
YRCAA	34650	4901	\$ 390.78	1/15/2021
Yakima County Public Services	34651	4701	\$ 21.11	1/15/2021
Yakima County Sheriff's Department	34652	4101	\$ 126.70	1/15/2021

\$ 20,578.14***Reimbursement from Grant******NOC/Enterprise**

This is to certify that the invoices and warrants above for the Yakima Regional Clean Air Agency have been examined, audited and approved by the Alternate Auditing Officer for payment.

Total Amount: **\$ 20,578.14**

Christa Owen, Alternate Auditing Officer 2/11/2021

Jon DeVaney, Board Chairman 2/11/2021
Keith M. Hurley, Auditing Officer 1/15/2021



January 28, 2021

Fund 614-6140 YRCAA**Fund 614-1410 Enterprise**

<u>Name</u>	<u>Warrant/MICR #</u>	<u>GL #</u>	<u>Amount</u>	<u>Date</u>
Abadan Reprographics	34653	4801	\$ 93.18	1/29/2021
Alliant Communications	34654	4101	\$ 314.29	1/29/2021
Armstrong's Stove & Spa Yakima*	34655	4105	\$ 9,619.42	1/29/2021
Charter Communications	34656	4201	\$ 684.38	1/29/2021
Iron Horse Real Estate & Property Mgt	34657	4501	\$ 4,522.18	1/29/2021
KeyBank	34658	Various	\$ 752.57	1/29/2021
Angelena Mangini*	34659	4105	\$ 2,000.00	1/29/2021
Nth Degree Environmental Engineering Sol	34660	4101	\$ 2,850.00	1/29/2021
Pacific Power	34661	4701	\$ 191.91	1/29/2021
Francisco Villegas*	34663	4105	\$ 250.00	1/29/2021

\$ 21,277.93***Reimbursement from Grant******NOC/Enterprise**

This is to certify that the invoices and warrants above for the Yakima Regional Clean Air Agency have been examined, audited and approved by the Alternate Auditing Officer for payment.

Total Amount: **\$ 21,277.93**

Christa Owen
Christa Owen, Alternate Auditing Officer 1/29/2021

Jon DeVaney, Board Chairman 2/11/2021

Keith M. Hurley
Keith M. Hurley, Auditing Officer 1/29/2021

AUTHORIZATION FOR ELECTRONIC FUNDS TRANSFER

Direct Deposit Payroll & Payroll Taxes

Date: 1/28/2021

District: Yakima Regional Clean Air Agency

Contact Person: Christa Owen

Address: 186 Iron Horse Ct. #101, Yakima, WA 98901

Telephone No. **834-2050 ext 104** Telefax No. **834-2060**

Authorization is given for the Yakima County Treasurer to electronically transfer the amounts listed below:

Name of Bank: Key Bank of Washington

ABA Routing Number: 125000574

Bank Account Number: 472091010661

Payroll Date: February 1, 2021

Transfer Amount(s): \$ 57,434.90

Total Amount of Electronic Transfer: **\$ 57,434.90**

Authorizing Signatures (No facsimile signatures accepted.):


Auditing Officer

Chairman Board of Directors


Alternate Auditing Officer

Date January 28, 2021

Note: The Yakima County Treasurer's Office must receive the completed authorization by 12:00 noon, two (2) business days prior to payroll date. An original must be provided to the County Treasurer's Office if a telefax is sent. *Do not consider a telefax delivered until you have verified with the Treasurer's Office that it has been received.*

Contact Persons at County Treasurer's Office: **Cindy**

Telephone Number: 509-574-2780
(01-2008)

Telefax Number: 509-574-2801

FY 2021 Monthly BVA

January 2021 Report Date: February 11, 2021		Budget	Actual Current	Actual Year to Date	Year to Date % of Budget
REVENUE					
REVENUE 614 YRCAA Base Operations					
Stationary Source Permit Fees					
614-32190001	Minor Sources	\$ 158,097	\$ 34,881	\$ 38,052	24.1%
614-32190008	Synthetic Minor Sources	\$ 18,620	\$ 2,660	\$ 2,660	14.3%
614-32190006	Complex Sources	\$ 30,840	\$ 2,570	\$ 2,570	8.3%
614-32290001	Title V Sources	\$ 107,000	\$ -	\$ 119,056	111.3%
614-32190002	New Source Review	\$ 35,500	\$ 800	\$ 19,559	55.1%
<i>Subtotal, Stationary Source Permit Fees</i>		<i>\$ 350,057</i>	<i>\$ 40,911</i>	<i>\$ 181,897</i>	<i>52.0%</i>
Burn Permit Fees					
614-32290005	Residential Burn Permits	\$ 60,500	\$ -	\$ 20,592	34.0%
614-32290007	Agricultural Burn Permits	\$ 32,250	\$ 12,325	\$ 20,316	63.0%
614-32290011	Conditional Use Burn Permits	\$ 2,000	\$ 218	\$ 218	10.9%
<i>Subtotal, Burn Permit Fees</i>		<i>\$ 93,000</i>	<i>\$ 12,543</i>	<i>\$ 41,126</i>	<i>44.2%</i>
Compliance Fees					
614-32190005	Asbestos Removal Fees	\$ 31,000	\$ 1,405	\$ 13,678	44.1%
614-32190009	Construction Dust Control Fees	\$ 5,000	\$ 327	\$ 4,098	82.0%
<i>Subtotal, Compliance Fees</i>		<i>\$ 36,000</i>	<i>\$ 1,732</i>	<i>\$ 17,776</i>	<i>49.4%</i>
<i>Subtotal, All Permit Fee Revenue</i>		<i>\$ 480,807</i>	<i>\$ 55,186</i>	<i>\$ 243,518</i>	<i>50.6%</i>
Base Grants					
614-33366001	EPA, Core Grant	\$ 106,322	\$ 26,660	\$ 80,707	75.9%
614-33403101	DOE, Core Grant	\$ 76,800	\$ 19,290	\$ 57,870	75.4%
<i>Subtotal, Base Grants</i>		<i>\$ 183,122</i>	<i>\$ -</i>	<i>\$ 92,626</i>	<i>50.6%</i>
Fines & Penalties					
614-35990001	Civil Penalty	\$ 2,500	\$ -	\$ 11,486	
614-35990001	Other Fines	\$ -	\$ -	\$ -	
<i>Subtotal, Fines & Penalties</i>		<i>\$ 2,500</i>	<i>\$ -</i>	<i>\$ 11,486</i>	
Supplemental Income					
614-33831001	Supplemental Income	\$ 102,090	\$ 25,972	\$ 40,198	39.4%
<i>Subtotal, Supplemental Income</i>		<i>\$ 102,090</i>	<i>\$ 25,972</i>	<i>\$ 40,198</i>	<i>39.4%</i>
Other Income					
614-36111001	Interest	\$ 3,500	\$ 357	\$ 2,799	80.0%
614-36990014	Miscellaneous Income	\$ 75	\$ -	\$ 47	62.7%
<i>Subtotal, Other Income</i>		<i>\$ 3,575</i>	<i>\$ 357</i>	<i>\$ 2,846</i>	<i>79.6%</i>
<i>Total YRCAA Base Operations Revenue</i>		<i>\$ 772,094</i>	<i>\$ 81,515</i>	<i>\$ 390,673</i>	<i>50.6%</i>
REVENUE 614 YRCAA Grant Operations					
614-33403105	Wood Stove Ed	\$ 4,588	\$ 890	\$ 2,947	64.2%
614-33403108	PM 2.5	\$ 21,050	\$ 5,263	\$ 15,788	75.0%
614-33403107	Woodstove Change-out	\$ 292,334	\$ 63,336	\$ 317,623	108.7%
<i>Total YRCAA Grant Operations Revenue</i>		<i>\$ 317,972</i>	<i>\$ 69,489</i>	<i>\$ 336,357</i>	<i>105.8%</i>
REVENUE Enterprise Operations					
614-34317001	VE Certification Fees	\$ 80,000	\$ -	\$ 4,547	5.7%
614-34317002	Other Enterprise Revenue	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, Enterprise Revenue</i>		<i>\$ 80,000</i>	<i>\$ -</i>	<i>\$ 4,547</i>	<i>5.7%</i>
<i>Total Base, Grant and Enterprise Revenue</i>		<i>\$ 1,170,066</i>	<i>\$ 151,003</i>	<i>\$ 760,309</i>	<i>65.0%</i>

FY 2021 Monthly BVA

January 2021 Report Date: February 11, 2021	Budget	Actual Current	Actual Year to Date	Year to Date % of Budget
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EXPENSES	614 YRCAA Base Operations
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Salaries					
614-1001	Salaries	\$ 424,862	\$ 36,547	\$ 247,361	58.2%
614-2002	Benefits	\$ 143,785	\$ 12,841	\$ 86,911	60.4%
614-1003	Overtime	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, Salaries</i>		<i>\$ 568,647</i>	<i>\$ 49,388</i>	<i>\$ 334,272</i>	<i>58.8%</i>

Supplies

614-3101	Office Supplies	\$ 6,500	\$ 562	\$ 4,391	67.6%
614-3101	Safety Equipment	\$ 300	\$ -	\$ -	0.0%
614-3201	Vehicles, Gas	\$ 1,500	\$ 101	\$ 357	23.8%
614-3501	Small Tools/Equipment	\$ 200	\$ -	\$ -	0.0%
614-3502	Computer Network	\$ 3,000	\$ 180	\$ 1,097	36.6%
<i>Subtotal, Supplies</i>		<i>\$ 11,500</i>	<i>\$ 842</i>	<i>\$ 5,845</i>	<i>50.8%</i>

Services

614-4101	Professional Services	\$ 55,000	\$ 4,623	\$ 206,540	375.5%
614-4101	Laboratory Analyses	\$ 500	\$ -	\$ -	0.0%
614-4125	Treasurer, Yakima County	\$ 900	\$ -	\$ -	0.0%
614-4201	Communications, Phones/Internet	\$ 12,491	\$ 1,023	\$ 7,196	57.6%
614-4202	Postage	\$ 2,850	\$ -	\$ 1,116	39.1%
614-4301	Travel & Transportation	\$ 3,200	\$ -	\$ -	0.0%
614-4401	Public Education	\$ 2,000	\$ -	\$ -	0.0%
614-4401	Publications, Legal Notices	\$ 1,000	\$ -	\$ 227	22.7%
614-4501	Rents & Leases, Equipment	\$ 3,294	\$ -	\$ 1,602	48.6%
614-4501	Rents & Leases, Space	\$ 53,851	\$ 4,522	\$ 31,448	58.4%
614-4601	Insurance	\$ 14,124	\$ -	\$ 14,613	103.5%
614-4701	Utilities	\$ 4,500	\$ 527	\$ 2,415	53.7%
614-4801	Maintenance, Motor Vehicles	\$ 1,200	\$ -	\$ 1,491	124.2%
614-4801	Maintenance, Equipment	\$ 2,000	\$ 93	\$ 618	30.9%
614-4801	Maintenance, Computers	\$ 750	\$ -	\$ 464	61.9%
614-4801	Maintenance, Building	\$ 500	\$ -	\$ -	0.0%
614-4901	Memberships	\$ 915	\$ 25	\$ 25	2.7%
614-4901	Training	\$ 2,500	\$ -	\$ 991	39.6%
614-4901	Service Chgs & Interest	\$ 6,600	\$ 391	\$ 3,103	47.0%
614-4901	Miscellaneous Services	\$ 4,000	\$ -	\$ 3,743	93.6%
614-4901	DOE Oversight Fees	\$ 4,500	\$ 4,600	\$ 4,600	102.2%
<i>Subtotal, Services</i>		<i>\$ 176,675</i>	<i>\$ 15,804</i>	<i>\$ 280,191</i>	<i>158.6%</i>

Capital Out-Lay & Fixed Assets

614-6401	Capital Out-Lay/Fixed Assets	\$ -	\$ -	\$ -	0.0%
<i>Total YRCAA Base Operations Expenses</i>		<i>\$ 756,822</i>	<i>\$ 66,034</i>	<i>\$ 620,308</i>	<i>82.0%</i>

EXPENSES	614 YRCAA Grant Operations
	614-33403105 Wood Stove Ed

Salaries					
614-1001	Salaries	\$ 3,399	\$ 269	\$ 1,486	43.7%
614-2002	Benefits	\$ 1,189	\$ 94	\$ 522	43.9%
614-1003	Overtime	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, Salaries</i>		<i>\$ 4,588</i>	<i>\$ 363</i>	<i>\$ 2,008</i>	<i>43.8%</i>

Supplies

614-3101	Office Supplies	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, Supplies</i>		<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>0.0%</i>

FY 2021 Monthly BVA

January 2021 Report Date: February 11, 2021		Budget	Actual Current	Actual Year to Date	Year to Date % of Budget
Services					
614-4139	Professional Services	\$ -	\$ -	\$ -	0.0%
614-4202	Postage	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, Services</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>0.0%</i>
	<i>Subtotal, Woodstove Grant Expenses</i>	<i>\$ 4,588</i>	<i>\$ 363</i>	<i>\$ 2,008</i>	<i>43.8%</i>
614-33403108 PM2.5					
Salaries					
614-1001	Salaries	\$ 15,270	\$ 1,404	\$ 7,926	51.9%
614-2002	Benefits	\$ 5,780	\$ 493	\$ 2,785	48.2%
614-1003	Overtime	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, Salaries</i>	<i>\$ 21,050</i>	<i>\$ 1,897</i>	<i>\$ 10,711</i>	<i>50.9%</i>
Supplies					
614-3101	Office Supplies	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, Supplies</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>0.0%</i>
Services					
614-4101	Professional Services	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, Services</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>0.0%</i>
Capital Out-Lay & Fixed Assets					
614-6401	Capital Out-Lay/Fixed Assets	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, PM 2.5 Grant Expenses</i>	<i>\$ 21,050</i>	<i>\$ 1,897</i>	<i>\$ 10,711</i>	<i>50.9%</i>
614-33403107 Woodstove Change-out					
Salaries					
614-1001	Salaries	\$ 52,750	\$ -	\$ 34,251	64.9%
614-2002	Benefits	\$ 17,583	\$ -	\$ 12,034	68.4%
614-1003	Overtime	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, Salaries</i>	<i>\$ 70,333</i>	<i>\$ -</i>	<i>\$ 46,285</i>	<i>65.8%</i>
Supplies					
614-3101	Office Supplies	\$ 100	\$ -	\$ -	0.0%
	<i>Subtotal, Supplies</i>	<i>\$ 100</i>	<i>\$ -</i>	<i>\$ -</i>	<i>0.0%</i>
Services					
614-4101	Professional Services	\$ 200,630	\$ 29,338	\$ 224,433	111.9%
	<i>Subtotal, Services</i>	<i>\$ 200,630</i>	<i>\$ 29,338</i>	<i>\$ 224,433</i>	<i>111.9%</i>
Capital Out-Lay & Fixed Assets					
614-6401	Capital Out-Lay/Fixed Assets	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, Woodstove Change-out Grant Expenses</i>	<i>\$ 271,063</i>	<i>\$ 29,338</i>	<i>\$ 270,719</i>	<i>99.9%</i>
	<i>Total, Grant Operations Expenses</i>	<i>\$ 296,701</i>	<i>\$ 31,598</i>	<i>\$ 283,438</i>	<i>95.5%</i>
EXPENSES 141 Enterprise Operations					
Salaries					
141-1001	Salaries	\$ 12,481	\$ -	\$ 1,410	11.3%
141-2002	Benefits	\$ 4,275	\$ -	\$ 496	11.6%
141-1003	Overtime	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, Salaries</i>	<i>\$ 16,756</i>	<i>\$ -</i>	<i>\$ 1,906</i>	<i>11.4%</i>

FY 2021 Monthly BVA

January 2021 Report Date: February 11, 2021		Budget	Actual Current	Actual Year to Date	Year to Date % of Budget
Supplies					
141-3101	Office Supplies	\$ 500	\$ -	\$ -	0.0%
141-3201	Vehicles, Gas	\$ 1,000	\$ -	\$ 245	24.5%
141-3501	Small Tools/Equipment	\$ 200	\$ -	\$ -	0.0%
<i>Subtotal, Supplies</i>		<i>\$ 1,700</i>	<i>\$ -</i>	<i>\$ 245</i>	<i>14.4%</i>
Services					
141-4101	Professional Services	\$ 250	\$ -	\$ -	0.0%
141-4202	Postage	\$ 200	\$ -	\$ 2	0.8%
141-4301	Travel & Transportation	\$ 5,150	\$ -	\$ 729	14.2%
141-4501	Rents & Leases, Space	\$ 3,000	\$ -	\$ -	0.0%
141-4801	Maintenance, Motor Vehicles	\$ 500	\$ -	\$ -	0.0%
141-4801	Maintenance, Equipment	\$ 500	\$ -	\$ -	0.0%
141-4901	Miscellaneous Services	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, Services</i>		<i>\$ 9,600</i>	<i>\$ -</i>	<i>\$ 731</i>	<i>7.6%</i>
Capital Out-Lay & Fixed Assets					
141-4500	Capital Out-Lay/Fixed Assets	\$ -	\$ -	\$ -	0.0%
<i>Total Enterprise Operations Expenses</i>		<i>\$ 28,056</i>	<i>\$ -</i>	<i>\$ 2,882</i>	<i>10.3%</i>
Summary of Revenue vs Expenses:					
<i>Prior-Year Carry Over Funds</i>		<i>\$ 125,000</i>	<i>\$ -</i>	<i>\$ 125,000</i>	
<i>Total Revenue, Base, Grants & Enterprise</i>		<i>\$ 1,295,066</i>	<i>\$ 151,003</i>	<i>\$ 885,309</i>	<i>68.4%</i>
<i>Total Expenses, Base, Grants & Enterprise</i>		<i>\$ 1,081,579</i>	<i>\$ 97,632</i>	<i>\$ 906,627</i>	<i>83.8%</i>
<i>Fund Balance</i>		<i>\$ 213,487</i>	<i>\$ 53,371</i>	<i>\$ (21,318)</i>	
<i>Operating Reserves</i>		<i>\$ 88,487</i>			
<i>Estimated Available Fund Balance</i>		<i>\$ 125,000</i>			

YAKIMA REGIONAL CLEAN AIR AGENCY
SUPPLEMENTAL INCOME STATUS for CY 2021 on January 31, 2021
CY 2020 \$.40 PER CAPITA (Rounded Amounts)

City/Town	Past Due	Assessment Amount	Total Amt Due	Date Received	Amount Received	Balance Due	Responses
Grandview	\$ -	\$ 4,480	\$ 4,480	1/29/2021	\$ 4,480	\$ -	Pd in full
Granger	\$ -	\$ 1,630	\$ 1,630		\$ -	\$ 1,630	
Harrah	\$ -	\$ 270	\$ 270		\$ -	\$ 270	
Mabton	\$ -	\$ 928	\$ 928		\$ -	\$ 928	
Moxee	\$ -	\$ 1,654	\$ 1,654	1/20/2021	\$ 1,654	\$ -	Pd in full
Naches	\$ -	\$ 396	\$ 396		\$ -	\$ 396	
Selah	\$ -	\$ 3,186	\$ 3,186	1/29/2021	\$ 3,186	\$ -	Pd in full
Sunnyside	\$ -	\$ 6,828	\$ 6,828		\$ -	\$ 6,828	
Tieton	\$ -	\$ 522	\$ 522		\$ -	\$ 522	
Toppenish	\$ -	\$ 3,642	\$ 3,642	1/28/2021	\$ 3,642	\$ -	Pd in full
Union Gap	\$ -	\$ 2,510	\$ 2,510		\$ -	\$ 2,510	
Wapato	\$ -	\$ 2,022	\$ 2,022	1/28/2021	\$ 2,022	\$ -	Pd in full
City of Yakima	\$ -	\$ 37,776	\$ 37,776	1/28/2021	\$ 9,444	\$ 28,332	Pd 1/4
Zillah	\$ -	\$ 1,274	\$ 1,274	1/25/2021	\$ 1,274	\$ -	Pd in full
Yakima Co.	\$ 26,491	\$ 35,262	\$ 61,753		\$ -	\$ 61,753	
Totals:	\$ 26,491	\$ 102,380	\$ 128,871		\$ 25,702	\$ 103,169	