



Yakima Regional Clean Air Agency

Yakima Regional Clean Air Agency
Agencia Regional de Aire Limpio de Yakima

Meeting of the Board of Directors November 2025

Reunión de la Junta Directiva
Noviembre 2025

November 13, 2025

13 de Noviembre de 2025

Notice of Language Services

The Yakima Regional Clean Air Agency (YRCAA) offers free interpretation of public meetings and translation of board documents. To request interpretation of this Board of Directors' Meeting, to obtain a translation of this document, or to provide public comment at this meeting in a language other than English, please call 509-834-2050 extension 100 or send electronic mail to admin@yrcaa.org at least 72 hours in advance of the meeting.

Notice of Non-Discrimination

The Yakima Regional Clean Air Agency (YRCAA) does not discriminate on the basis of race, color, national origin, disability, age, or sex in the administration of its programs or activities. The YRCAA does not intimidate or retaliate against any individual or group because they have exercised their rights to participate in, or oppose, actions protected by 40 C.F.R. Parts 5 and 7 or for the purpose of interfering with such rights in violation of Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; and the Age Discrimination Act of 1975, all as amended.

Public Comments

Members of the public may submit comments to the Board by: a) speaking in person or remotely (see below) during the public comment period of any meeting; b) mailing them to 186 Iron Horse Ct. Ste. 101, Yakima, WA 98901; or c) sending them via electronic mail to admin@yrcaa.org.

Remote Access

Meetings are broadcast and rebroadcast on the Yakima Public Access Channel (Y-PAC). Visit www.yakimawa.gov/services/yctv. Public comment may be offered remotely via Zoom video or telephone conference call. See the agenda for the URL, meeting ID, and phone numbers (long-distance charges may apply). Please raise your virtual hand (*9 on a phone) to be recognized.

Aviso de Servicios Lingüísticos

La agencia Regional de Aire Limpio de Yakima (YRCAA) ofrece interpretación gratuita de reuniones públicas y traducción de documentos de la junta. Para solicitar la interpretación de esta reunión de la Junta Directiva, obtener una traducción de este documento o proporcionar comentarios públicos en esta reunión en un idioma que no sea inglés, llame al 509-834-2050 extensión 100 o envíe un correo electrónico a admin@yrcaa.org al menos 72 horas antes de la reunión.

Notificación de No Discriminación

La Agencia Regional de Aire Limpio de Yakima (YRCAA) no discrimina por motivos de raza, color, origen nacional, discapacidad, edad o sexo en la administración de sus programas o actividades. La YRCAA no intimida ni toma represalias contra ningún individuo o grupo por haber ejercido sus derechos de participar u oponerse a acciones protegidas por 40 C.F.R. las Partes 5 y 7 o con el propósito de interferir con tales derechos en violación del Título VI de la Ley de Derechos Civiles de 1964; Sección 504 de la Ley de Rehabilitación de 1973; la Ley de Discriminación por Edad de 1975, todas modificadas.

Comentarios Públicos

Los miembros del público pueden enviar comentarios a la Junta por: a) hablando en persona o de forma remota (ver a continuación) durante el período de comentarios públicos de cualquier reunión; b) enviándolos por correo a 186 Iron Horse Ct. Ste. 101, Yakima, WA 98901; o c) enviándolos por correo electrónico a admin@yrcaa.org.

Acceso remoto

Las reuniones se transmiten y retransmiten en el Canal de Acceso Público de Yakima (Y-PAC). Para ver un cronograma actual, visite www.yakimawa.gov/services/yctv. Los comentarios públicos se pueden ofrecer de forma remota a través de Zoom video o conferencia telefónica. Consulte la agenda para obtener la URL, el ID de la reunión y los números de teléfono (es posible que se apliquen cargos de larga distancia). Levante su mano virtual (*9 en un teléfono) para ser reconocido.



Regular Meeting of the Board of Directors

November 13, 2025 – 2:00 P.M.

Yakima City Hall; 129 N Second Street; Yakima, Wash.

Duration – 30 minutes (estimated)

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Changes to the Agenda**
- 4. Public Comments**
The public may address any matter relevant to the business of the Board at this time. Please state your name and the item you wish to address. Comments are limited to three (3) minutes per person.
- 5. Board Meeting Minutes for October 9, 2025**
- 6. Payroll Authorization Transfer for September 2025**
- 7. Vouchers for October 2025**
- 8. Executive Director's Report**
 - State Funding Reduction and Impact
- 9. Other Business**
- 10. Adjournment**

Zoom information

URL: <https://us06web.zoom.us/j/6058007569>

Meeting ID: 605 800 7569

Phone number: 253-215-8782 or 253-205-0468

If you wish to attend the YRCAA board meeting and require an accommodation due to a disability or need interpretation or translation services, call 509-834-2050 ext. 100 or send an email to admin@yrcaa.org.



Reunión Ordinaria de la Junta Directiva

13 de Noviembre de 2025 – 2:00 P.M.

Ayuntamiento de Yakima; 129 N Second Street; Yakima, Wash.

Duración – 30 minutos (estimativo)

ORDEN DEL DIA

- 1. Llamado a Orden**
- 2. Pase de Lista**
- 3. Cambios al Orden del Día**
- 4. Comentarios del Públicos**
El público puede abordar cualquier asunto relacionado con los asuntos de la Junta en este momento. Indique su nombre y el artículo que desea abordar. Los comentarios están limitados a tres (3) minutos por persona.
- 5. Acta de la Reunión de la Junta del 9 de Octubre de 2025**
- 6. Autorización de Transferencia de Nómina para Septiembre de 2025**
- 7. Vales para Octubre de 2025**
- 8. Informe del Director Ejecutivo**
 - Reducción de la Financiación Estatal e Impacto
- 9. Otros Asuntos**
- 10. Conclusión**

Zoom información

URL: <https://us06web.zoom.us/j/6058007569>

ID de reunión: 605 800 7569

Número de teléfono: 253-215-8782 or 253-205-0468

Si desea asistir a la reunión de la junta de YRCAA y requiere una adaptación debido a una discapacidad o necesita servicios de interpretación o traducción, llame al 509-834-2050 ext. 100 o envíe un correo electrónico admin@yrcaa.org.

1. Call to Order

Chairperson DeVaney called the meeting to order at 2:01 p.m. in the council chambers, Yakima City Hall; 129 N Second St.; Yakima, Washington.

2. Roll Call

Thornsbury conducted roll call and declared a quorum present.

Board members: Amanda McKinney, County Representative, Present (via video-conference)
Steven Jones, Ph.D., County Representative, Present
Janice Deccio, Large City Representative, Absent
Hilda González, Ed.D., City Representative, Present (via video-conference)
Jon DeVaney, Member-at-Large, Present
Staff present: Marc Thornsbury, Executive Director

3. Changes to the Agenda

DeVaney asked if there were any changes to the agenda. None were requested.

4. Public Comment

DeVaney asked if there were any public comments.

Jean Mendoza noted McKinney previously stated regulatory enforcement is generally prompted by complaints, adding she had talked with neighbors of the Caton Landfill who stated they had filed hundreds of complaints concerning air quality around the landfill. She noted González had previously asked if Mendoza verified information before bringing it to the Board, adding she tried to do so and, consistent with that, filed a public records request with the Agency for copies of all the [Wash. Dept. of Ecology] Environmental Report Tracking System (ERTS) complaints forwarded to the YRCAA from January 2022 through July 2025. Mendoza stated she received approximately 500 complaints of which the majority were related to the two [Caton and DTG Recycle] landfills.

Mendoza noted when she received the complaint reports, Thornsbury stated, “Please note the term referrals may be used by Ecology, but the ERTS is internal to Ecology and the YRCAA is not a party to it or any such referral, does not process ERTS reports, and does not investigate complaints filed using ERTS—all of which has been known to Ecology for several years. She stated she was not aware of this. Mendoza stated her belief most members of the public believe when they file a complaint with a regulatory agency there will be some action. She suggested the YRCAA or Ecology notify persons of this when filing a complaint using the ERTS. Mendoza added it puts the Agency in a bad light when people file complaints and nothing happens.

Nancy Lust expressed appreciation for the Agency having issued a three thousand dollar (\$3,000) fine to DTG [Recycle] concerning fugitive dust. She added neighbors have complained about fugitive dust for years.

Lust explained she has learned it is important to complain to the right agency about the right thing, adding she was initially surprised to find when she complained about air quality in an ERTS report it was not routed to the appropriate agency. She stated it was her understanding complaints filed using

the ERTS had been forwarded to the YRCAA for a few years, but had recently learned that was no longer the case. Lust suggested clarification is needed so members of the public can understand who to complain to and how to complain appropriately, that the use of the ERTS could help streamline information flow, and that the Agency make the complaint process more user-friendly.

5. Board Meeting Minutes for September 11, 2025

DeVaney asked if there were any questions or corrections concerning the minutes. Jones moved to approve the September 11, 2025, minutes. González seconded. Motion passed 3-0.

6. Payroll Authorization Transfer for August 2025

DeVaney asked if there were any questions. Jones moved to approve the August 2025 payroll transfer. McKinney seconded. Motion passed 3-0.

7. Vouchers for September 2025

DeVaney asked if there were any questions. Jones moved to approve the September 2025 vouchers. McKinney seconded. Motion passed 3-0.

8. Resolution 2025-05 – Voiding Warrants

DeVaney asked if there were any additional staff comments. Thornsby explained when warrants are issued and then destroyed or lost, it is commonly discovered within a relatively short period of time and when that is the case, they are addressed through a process that does not require the involvement of the Board. He noted the warrants in question were old and, as a result of their age, needed to be voided by resolution of the Board to meet the requirements of the County Treasurer. Jones moved to adopt Resolution 2025-05. Seconded by McKinney. Motion passed 3-0.

9. Executive Director's Report

Thornsby stated he did not have a report except to say he is continuing to work on the issues currently on his plate, adding he has not been able to make as much progress as he would like. He stated that although he would not ordinarily do so, he would use the time to address some of the questions concerning the ERTS.

Thornsby explained the ERTS was developed by the Wash. Dept. of Ecology to handle complaints reported to it for those areas where a local air pollution control authority has not been activated and, as a result, it fulfills the role of a local authority. He added Ecology fulfills two roles: 1) As the statewide entity with which all of the local air pollution control authorities work; and 2) As the local air pollution control authority when one does not exist. Thornsby stated it was his understanding from Ecology the ERTS was developed to manage complaints in areas where Ecology serves as the local air pollution control authority. He explained local authorities have their own internal complaint systems just as Ecology has the ERTS and they were not invited to participate in the development of ERTS, it was not designed to serve their needs, and they do not have access to it.

Thornsby expressed concern there is a mistaken belief the ERTS is a state-wide complaint reporting system when that is not so. He added the mechanism through which information is passed to other agencies from the ERTS filters out some information needed by those agencies to follow up and investigate complaints. Thornsby noted those that believe there should be a unified complaint system can petition Ecology for its development. He added that because of the problems noted, he

has repeatedly asked Ecology to inform persons filing complaints in the Yakima area to file them with the YRCAA. Thornsburg stated the Agency has requested this, but it is unknown if, or to what extent, it has been done and noted the Agency has no authority with respect to Ecology and is only able to make requests of it.

Thornsburg explained the Agency web site contains a complaint form as well as information concerning filing complaints with the Agency and its process for handling them. He noted it is the best the Agency can do under the current circumstances.

DeVane noted Thornsburg had previously explained to the Board the overlapping jurisdictions of various entities such as the Agency, Ecology, and the Yakima Health District (YHD) and asked if it is possible some complainants may have been told to contact the YHD. Thornsburg explained he could not answer the question as he does not have visibility into what Ecology does or does not do, who receives information, or what information they receive.

DeVane requested an update on the staffing level at the Agency and the currently open positions. Thornsburg stated there are two open positions for which recruiting is expected to begin within a month or so. He added there will be a second recruitment to fill a pending retirement which would result in all ten positions being filled—though this would be temporary until the retirement occurred.

10. Other Business

There was no other business.

11. Adjournment

DeVane moved to adjourn. González seconded. Motion passed 3-0. DeVane adjourned the meeting at 2:20 p.m.

Jon DeVane, Chairperson

Marc Thornsburg, Executive Director



**Payroll Reimbursement
September 2025**

Paid 10/3/2025 For 9/1/2025 Through 9/30/2025

Gross Wages		\$	48,160.31
ER Taxes Paid	\$	680.83	
ER Medical Paid		8,908.23	
Pers 2 ER Paid		2,206.66	
Pers 3 ER Paid		250.41	
PFML		117.70	
SUTA		103.47	
L & I		1,378.88	
Benefits		\$	13,646.18
Bank Charges	\$	-	
Other		-	
Miscellaneous		\$	-
Total Payroll		\$	61,806.49

Amanda Jean (DATE)
Primary Auditing Officer

Marc Thornsbury (DATE)
Secondary Auditing Officer

Jon DeVaney (DATE)
Board Chairperson



Yakima Regional Clean Air Agency

186 Iron Horse Court, Suite 101
Yakima, WA 98901-1468
509-834-2050
www.yakimacleanair.org

10/16/2025

Accounts Payable

YRCAA Fund: 614-6140
Enterprise Fund: 614-1410

<u>Name</u>	<u>Warrant No.</u>	<u>GL No.</u>	<u>Amount</u>	<u>Date</u>
Abadan Reprographics	36316	3101	162.88	10/20/2025
Alliant Communications	36317	4201	459.81	10/20/2025
Amazon Capital Services	36318	3101	256.71	10/20/2025
Coleman Oil Company LLC	36319	3201	276.59	10/20/2025
Intermountain Cleaning Service, Inc.	36320	4802	425.00	10/20/2025
Iron Horse Real Estate & Property Mgt	36321	4501	4,992.53	10/20/2025
Pacific Power	36322	4701	262.66	10/20/2025
StorageMax**	36323	4506	75.00	10/20/2025
Roberto Tadeo Vidales Zuniga	36324	4101	7,361.38	10/20/2025
Terrace Heights Sewer District	36325	4701	125.00	10/20/2025
Marc Thornsby	36326	Multiple	525.34	10/20/2025
YRCAA	36327	4901	9,539.35	10/20/2025
Yakima County Public Services-Utility Di	36328	4701	22.77	10/20/2025

Total **\$24,485.02**

* Grant Reimbursement

** NOC/Enterprise

I hereby certify the invoices and warrants described above for the Yakima Regional Clean Air Agency have been examined, audited, and approved for payment.

Amanda Jean (DATE)
Primary Auditing Officer

Marc Thornsby (DATE)
Secondary Auditing Officer

Jon DeVaney (DATE)
Board Chairperson

STAFF REPORT

Date: November 10, 2025
To: YRCAA Board of Directors
From: Marc Thornsburg, Executive Director
Subject: State Funding Reduction and Impact

Summary

The Wash. Dept. of Ecology has announced it will reduce the amount of funds provided to the Agency by \$49,304 each year for the next two years. Anticipating a reduction in revenue, staff maintained one unfilled operations position which will be left unfilled through the end of the biennium in order to make up for the revenue shortfall if the Board does not approve a substantial increase in fees. The future of federal funding also remains in question and it is unclear whether full funding by Ecology will be restored at the end of the biennium or continued financial difficulties will result in a similar reduction during the following biennium.

Recommendation

None.

Background

On October 30, 2025, the Agency was informed by the Wash. Dept. of Ecology that, due to a projected shortfall in revenue generated by the state Hazardous Substance Tax (HST), the Model Toxics Control Act (MTCA) Operating Account has a negative fund balance. This has necessitated a reduction in the matching funds provided by the state in support of the EPA Performance Partnership Grant program that helps fund the core activities of air pollution control authorities across the nation.

Total state funds expected to be distributed in this biennium were estimated at \$2,576,090. However, this has been reduced by \$1,672,000 (64.9%) to \$904,090. Each local air pollution control authority, in turn, will see its allocation in the fiscal years 2025-26 and 2026-27 reduced to thirty-five and one-tenth percent (35.1%) of its expected funding. For the YRCAA, this means a reduction of \$98,608 (from \$151,928 to \$53,320) or \$49,304 per year through June 30, 2027.

Analysis

The amount of this reduction will require service and staff reductions and/or increases in fees to cover the shortfall. In the case of the former, mandated functions such as permit processing and public records response, net revenue generating operations such as opacity certification, and those for which the Agency is contractually obligated such as air quality monitor support and wood stove replacement would continue as is. However, work in various discretionary areas would be noticeably scaled back.

Agency staff anticipated a possible reduction in federal (more likely) or state (less likely) funding and, as a result, delayed hiring one open operations position so as to avoid the cost of hiring and training a new person only to have those funds expended with no benefit received. As a result, it will be possible to cover the shortfall by further delaying hiring for that position until after the biennium.

With the announcement just a few days prior to this meeting and the planned review of, and public hearing for, Agency fees for calendar year 2026, the latter items were pulled from the agenda and delayed until December to allow staff time to conduct an assessment before bringing a proposal to the Board. That assessment includes the threat of potential reductions in federal funding. If the vacant position is used to cover the loss of state funding, a reduction in federal funding would (depending on timing) require the use of reserve funds to make up for any shortfall until the end of the calendar year at which time a substantial increase in fees would be necessary to avoid cuts to Agency staff that would have damaging repercussions on its operational abilities.

It is hoped funding will be restored at the end of the biennium and the steps taken now will be temporary in nature. However, that is not guaranteed and it is possible future funding may also be limited to a greater or lesser extent.