

August 2019 BOARD MEETING

for

Yakima Regional Clean
Air Agency



August 8, 2019
Regular Board Meeting
2:00 p.m.

AGENDA
Regular Meeting

1. Call to Order

2. Roll Call

3. Additions or Deletions to the Agenda

4. Public Comments

If you wish to address any matter relevant to the business of the Board, you may do so now. Please approach the podium, state your name and the item you wish to address. Please limit your comments to three (3) minutes.

5. Executive Session

Purpose - To discuss with agency legal counsel potential litigation.

Beginning time – Immediately after completion of the Public Comment period.*

End Time – 30 minutes after beginning time.*

If more time is required the waiting public will be informed of the revised end time.

If the session ends before the anticipated end time, the regular Board meeting will not reconvene until the announced end time occurs.

*Due to the unknown number of public commenters at time of publishing the agenda, the actual start time and anticipated end time will be announced during the Board meeting.

6. Approval of Consent Agenda

6.1 Board Meeting Summary for June 2019

6.2 Accept YRCAA June & July 2019 Monthly Activity Reports

7. Regular Agenda

7.1 Executive Director's Report

8. Action Items

8.1 Fiscal Vouchers and Payroll Authorization Transfers for June & July 2019

8.2 Uncollectable Debts

8.3 United States Environmental Protection Agency Informal Resolution Agreement



9. Other business

10. Adjournment

EXECUTIVE SESSION

CONSENT AGENDA ITEMS



**SUMMARY OF THE GOVERNING
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

June 13, 2019

Location and Time:

Yakima City Hall Council Chambers

2:00 pm

REGULAR MEETING

1. Chair DeVaney *called the meeting to order at 2:00 p.m.*

2. Christa Owen, Clerk of the Board, *conducted roll call. There was a quorum. (4:50)*

PRESENT WERE: Jon DeVaney, Member-at-Large Norm Childress, County Commissioner Jose Trevino, Small City Representative Steven Jones, Ph.D., County Representative	
BOARD MEMBERS: Steven Jones, Ph.D., County Representative Jon DeVaney, Member-at-Large Norm Childress, County Commissioner Jose Trevino, Small City Representative Carmen Mendez, Large City Representative ABSENT: Carmen Mendez, Large City Representative	LEGAL COUNSEL: Gary Cuillier STAFF: Keith Hurley, Executive Director Christa Owen, Clerk of the Board

3. Additions or Deletions to the Agenda (4:55)

Director Hurley stated there were none.

Chair DeVaney welcomed the new Small City Representative to the board Mayor Jose Trevino.

4. Public Comment (5:07)

Chair DeVaney gave clarification on the order in which Public Comments would be heard, with Public Comments first, separate from the Public Hearing Testimonies. Chair DeVaney continued by asking “If there is a member of the public who would like to address the board on any matter relative to the business of the board, you may do so now. Please approach the podium and, state your name and the item you wish to address. Please limit your comments to three minutes.”



Jean Mendoza from White Swan inquired on why the number of SEPA reviews had decreased on the April to May's Monthly Report.

Chair DeVaney and Director Hurley both agreed that the reason for the decrease in the amount of SEPA Reviews could have been the result of a data entry error and would be reviewed.

5. FY2020 Budget Hearing (7:00)

Chair DeVaney opened the public hearing for the Fiscal 2020 Budget Hearing to accept public testimony. Chair DeVaney then asked if there was anyone who would like to give their public testimony.

Jean Mendoza, representing Friends of Toppenish Creek (FOTC) expressed her discontent with the board regarding the lack of communication concerning her submitted comments. Ms. Mendoza stated she had sent an email to the board members expressing her concerns on the FY2020 Budget. She then continued on how she felt without a response to her concerns it would make it difficult to comment on the budget.

Chair DeVaney and Commissioner Childress both stated they had in fact received Ms. Mendoza's email. Chair DeVaney then informed Ms. Mendoza that her comments have been submitted for the public record.

Chair DeVaney and Director Childress discussed an agency response to the comments submitted by FOTC. Director Hurley advised the board that he had read and considered them, they were now submitted as part of the public record, and that there were no changes to the proposed budget. He also stated his intent to not respond to the comments unless the Board directed him to do so.

6. Consider Approving the Consent Agenda Items 6.1, 6.2 and 6.3 (10:40)

6.1 Study Session Summary – May 2019

6.2 Board Meeting Summaries – April & May 2019

6.3 Accept YRCAA April & May 2019 Monthly Activity Reports

Chair DeVaney called for a motion to approve the Consent Agenda.

Dr. Jones made the motion.
The motion was approved.

Commissioner Childress seconded

7. Regular Agenda (11:08)



Director Hurley summarized the Executive Director's report, addressing the Final EPCRA Amendments clarifying reporting requirements of air emissions from animal waste at farms, the Proposed FY 2020 Budget Public Comments, and he confirmed the next Community forum's date and topic for discussion.

8. Action Items (14:20)

8.1 Fiscal Vouchers and Payroll Authorization Transfers for April & May 2019

Commissioner Childress motioned to approve
Motion approved with no dissension.

Dr. Jones seconded

8.2 Proposed FY 2020 Budget

Commissioner Childress stated that he was satisfied with the allocations within the budget. He then questioned Director Hurley about the programmed pay raises for staff. Director Hurley then explained how and why raises were apportioned.

Resolution 2019-003 – FY 2019 Employee Salaries and Employer Contribution to Health Insurance
Resolution 2019-004 – CY 2019 Supplemental Income Assessments
Resolution 2019-005 – Adopting FY 2020 Budget

Chair DeVaney asked if there was a motion to accept the resolutions

Dr. Jones motioned to approve
Motion approved with no dissension.

Commissioner Childress seconded

9. Other Business (28:14)

Director Hurley stated there would be no July Board Meeting.

Dr. Jones motioned to adjourn the meeting.
The motion was passed with no dissension

Commissioner Childress seconded

Chair DeVaney adjourned the meeting at 3:31 p.m. (29:05)

Jon DeVaney, Board Chairman

Christa Owen, Clerk of the Board

Date of Release: August 1, 2019
Date of Consideration: August 8, 2019
To: Board of Directors
From: Office of the Executive Director
Subject: Monthly Activity Report

Activity	FY18	Apr.19	May. 19	June 19	FY18 thru June	FY19 thru June
Minor Source Inspections	97	8	33	17	97	131
Complaints Received	166	9	13	10	166	113
NOVs Issued	74	9	12	9	74	68
AODs Issued	4	0	0	0	4	5
Warning Notices Issued	2	0	0	0	2	6
NOPs Issued	33		2	3	33	19
SEPA Reviews	275	37	26	26	275	314
AOP Applications Received	0	0	0	0	0	1
AOPs Issued or Renewed	0	0	0	0	0	0
Deviations/Upsets Reported	11	1	3	2	11	15
AOP Inspections	4	0	0	0	4	4
Public Workshops	1	0	0	0	1	0
Media Events	0	0	0	0	0	0
Media Contacts	18	2	0	0	18	17
Education Outreach Events	9	0	0	0	9	3
Sources Registered	343	52	22	0	343	303
NSR Applications Received	19	0	1	0	19	12
NSR Approvals Issued-Temporary	0	0	0	0	0	0
NSR Approvals Issued-Permanent	12	2	0	2	12	20
NODRs Received/Approved	236	21	28	13	236	218
Agricultural Burn Permits Issued	174	27	10	8	174	162
Conditional Use Permits Issued	8	2	2	0	8	15
Residential Burn Permits Issued	917	428	209	50	917	733
Burn Ban Days	66	0	0	0	66	63
Public Records Requests Fulfilled	26	1	2	2	26	29

Acronyms:

AOP - Air Operating Permit; **NODR** - Notification of Demolition and Renovation; **NOP** - Notice of Penalty; **NOV** - Notice of Violation; **NSR** - New Source Review; **SEPA** - State Environmental Policy Act

Date of Release: August 2, 2018
Date of Consideration: August 9, 2018
To: Board of Directors
From: Office of the Executive Director
Subject: Monthly Activity Report

Activity	FY19	May19	Jun19	Jul19	FY19 thru July	FY20 thru July
Minor Source Inspections	131	33	17	15	26	15
Complaints Received	113	13	10	17	4	17
NOVs Issued	68	12	9	7	0	7
AODs Issued	5	0	0	1	0	1
Warning Notices Issued	6	0	0	1	0	1
NOPs Issued	19	2	3	3	1	3
SEPA Reviews	314	26	26	50	26	50
AOP Applications Received	1	0	0	0	0	0
AOPs Issued or Renewed	0	0	0	0	0	0
Deviations/Upsets Reported	15	3	2	4	1	4
AOP Inspections	4	0	0	2	1	2
Public Workshops	0	0	0	0	0	0
Media Events	0	0	0	0	0	0
Media Contacts	17	0	0	1	4	1
Education Outreach Events	3	0	0	1	1	1
Sources Registered	303	22	0	1	0	1
NSR Applications Received	12	1	0	0	0	0
NSR Approvals Issued-Temporary	0	0	0	0	0	0
NSR Approvals Issued-Permanent	20	0	2	2	0	2
NODRs Received	218	28	13	23	14	23
Agricultural Burn Permits Issued	162	10	8	2	7	2
Conditional Use Permits Issued	15	2	0	0	0	0
Residential Burn Permits Issued	733	209	50	40	2	40
Burn Ban Days	63	0	0	0	0	0
Public Records Requests Fulfilled	29	2	2	3	2	3

Acronyms:

AOP - Air Operating Permit; **NODR** - Notification of Demolition and Renovation; **NOP** - Notice of Penalty;
NOV - Notice of Violation; **NSR** - New Source Review; **SEPA** - State Environmental Policy Act

REGULAR AGENDA ITEMS



Executive Memorandum

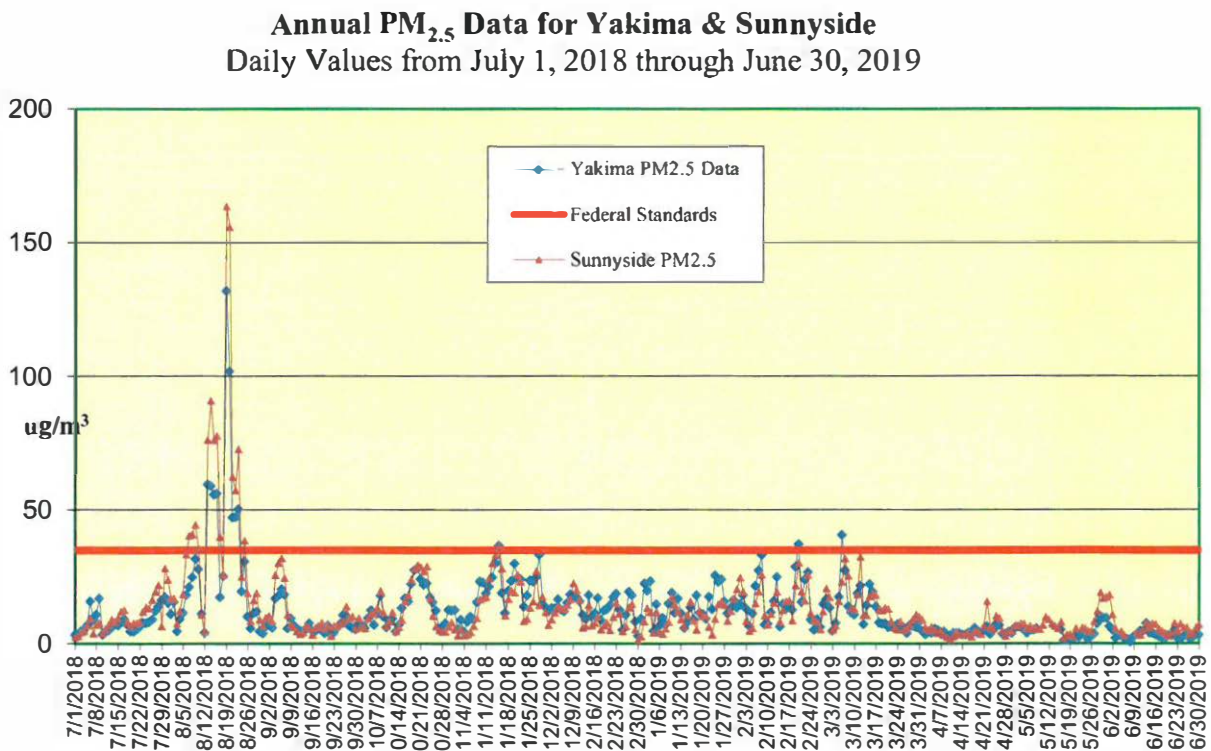
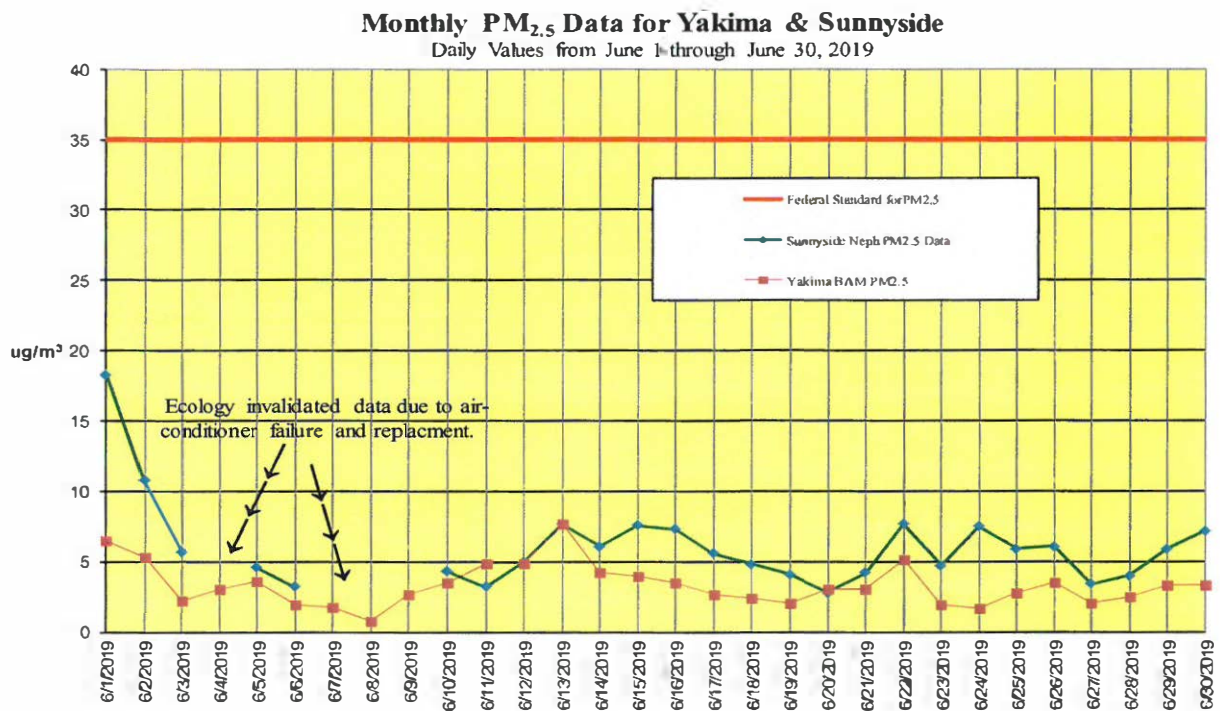
Date of Release: August 1, 2019
Date of Consideration: August 8, 2019
To: The YRCAA Board of Directors
From: Office of the Executive Director
Subject: Executive Director's Report for August 2019

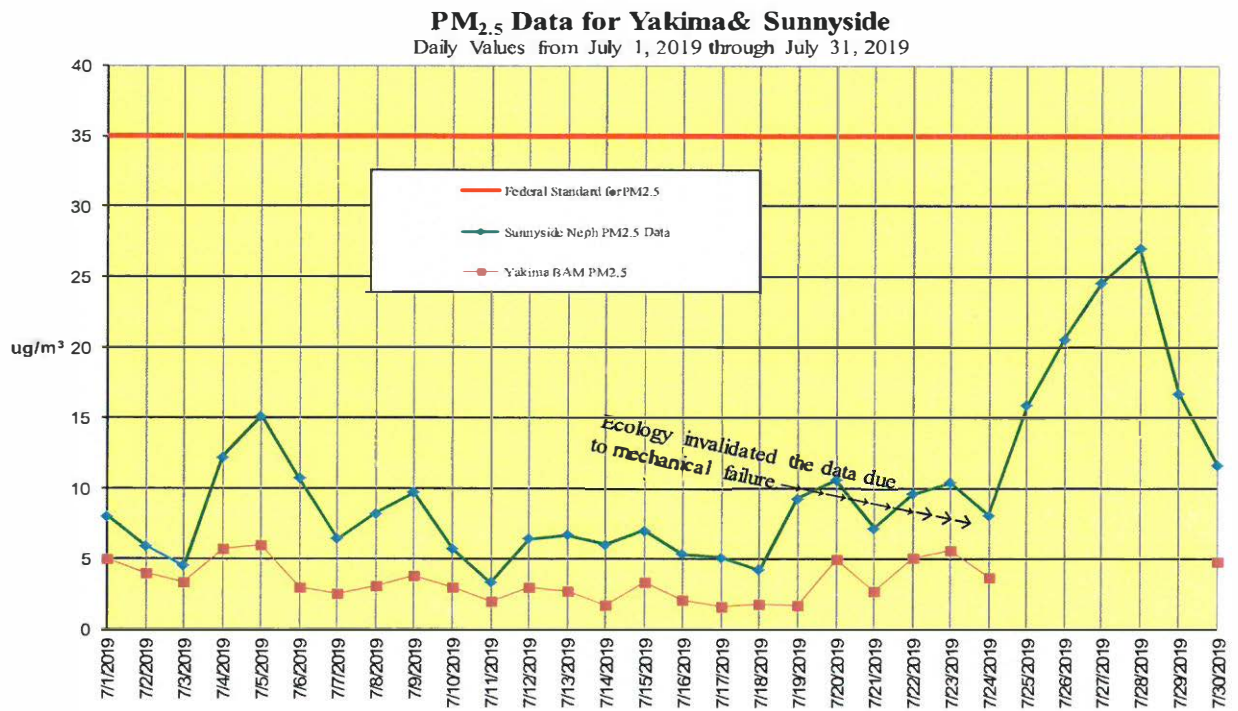
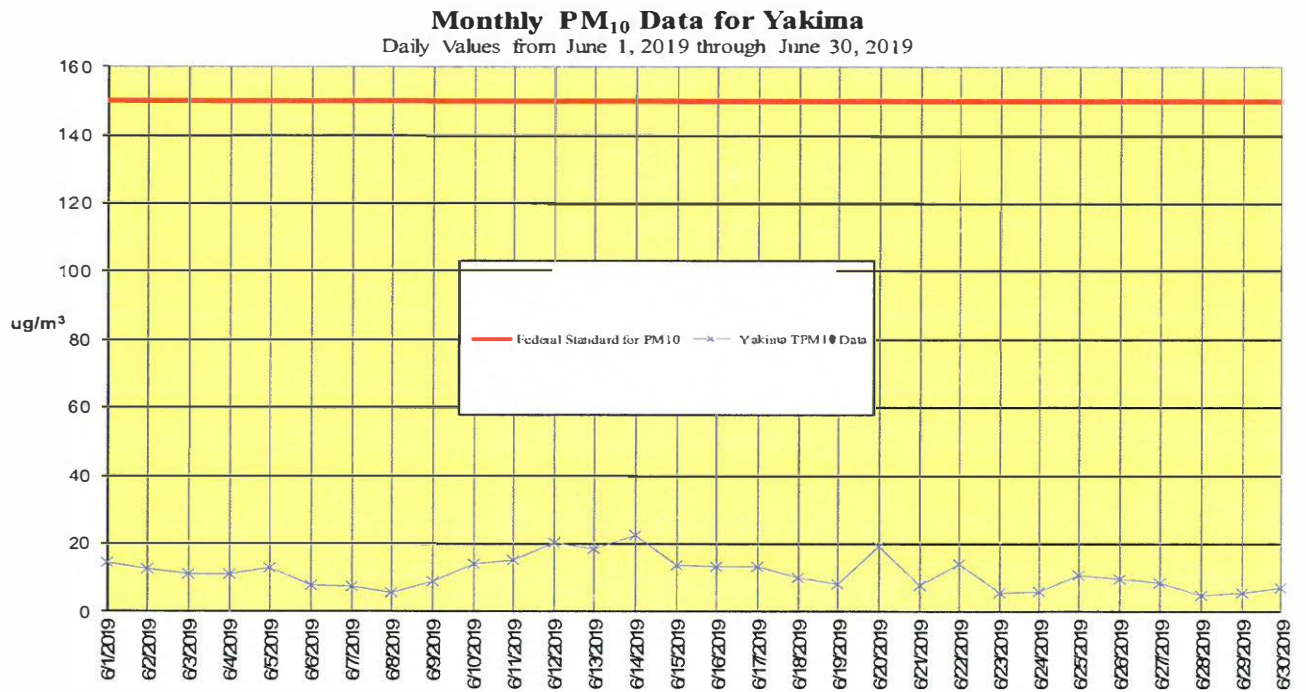
1. Compliance & Engineering

The following table itemizes, by type, the complaints received and the number of NOV's issued for the month of June & July 2019:

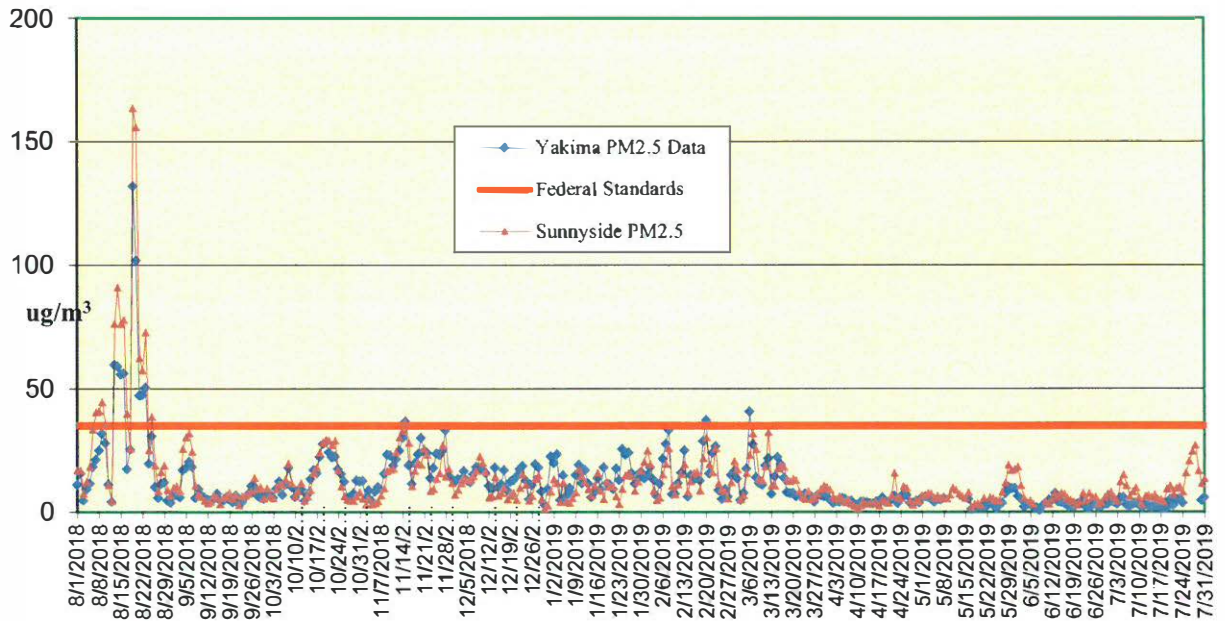
<u>Type of Complaint</u>	<u># of Complaints</u>	<u># of NOV's</u>	<u># of AODs</u>
Residential Burning	6	0	0
Agricultural Burning	2	1	0
Other Burning	1	1	0
Fugitive Dust	5	1	0
Agricultural Dust	4	0	0
Agricultural Odor	0	0	0
Surface Coating	0	0	0
Odor	0	0	0
Asbestos	1	1	0
Others (Industrial Source)	0	2	0
<u>TOTALS</u>	<u>19</u>	<u>6</u>	<u>0</u>

2. Air Monitoring Data for June & July 2019

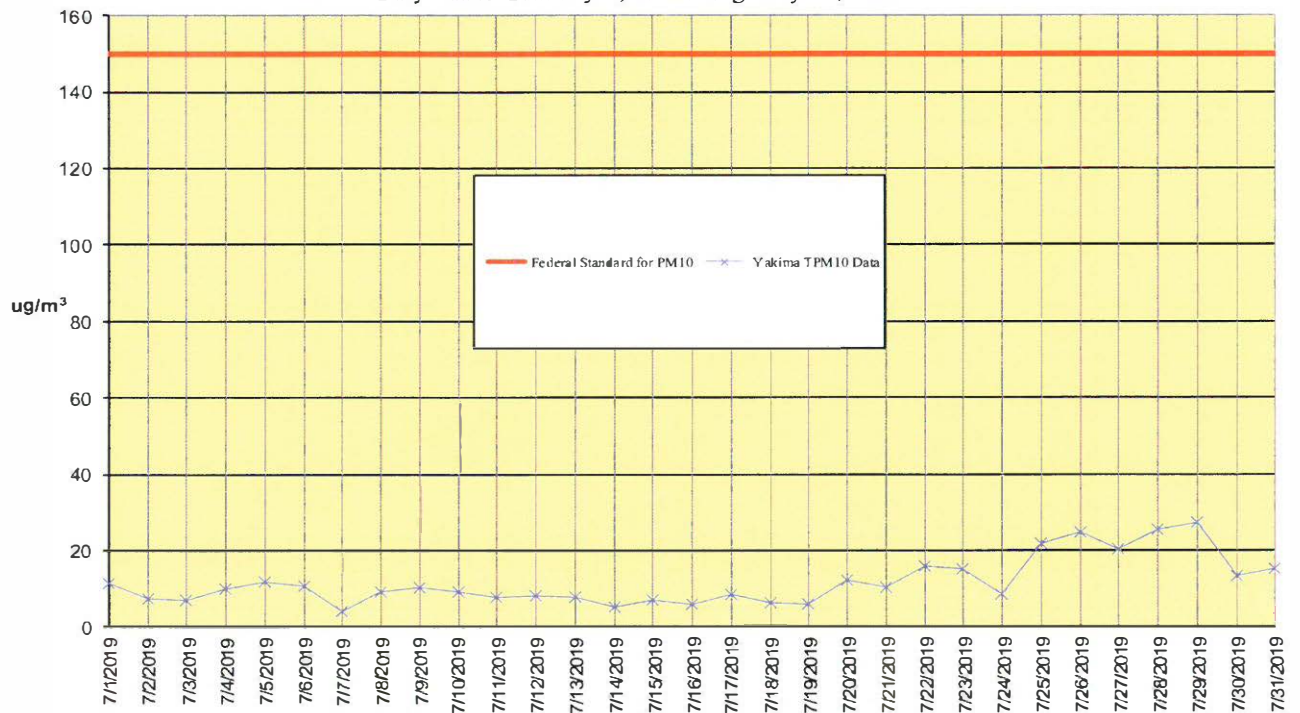




Annual PM_{2.5} Data for Yakima & Sunnyside Daily Values from August 1, 2018 through July 31, 2019



Monthly PM₁₀ Data for Yakima Daily Values from July 1, 2019 through July 31, 2019



ACTION ITEMS



Yakima Regional Clean Air Agency
186 Iron Horse Court, Suite 101
Yakima, WA 98901
(509) 834-2050, Fax (509) 834-2060
yakimacleanair.org

Executive Memorandum

Date of Release: August 1, 2019
Date of Consideration: August 8, 2019
To: YRCAA Board of Directors
From: Office of the Executive Director
Subject: Fiscal Program Report

A handwritten signature in blue ink, appearing to read "David M. Lindsey", written over a horizontal line.

Issue:
Fiscal Reports

Discussion:

The June and July 2019 Accounts Payable (AP), in the amounts of \$45,706.38 and \$22,134.34, and Payroll Authorizations for those same months in the amounts of \$53,537.57 and \$56,054.86 are enclosed for your approval. The Budget Verification Analysis (BVA) and Supplemental Income documents are included as informational items.

Recommendation:

Accept and approve by minute action the Fiscal Vouchers and Payroll Authorizations for the months of June and July 2019.

Encl. 10



June 26, 2019

Fund 614-614 YRCAA**Fund 614-141 Enterprise**

<u>Name</u>	<u>Warrant/MICR #</u>	<u>GL #</u>	<u>Amount</u>	<u>Date</u>
Abadan Reprographics	33908	4801	\$ 94.93	6/27/2019
Absolute Comfort Technology, LLC*	33909	4105	\$ 6,000.00	6/27/2019
Alliant Communications	33910	4101	\$ 23.29	6/27/2019
Armstrong's Stove & Spa*	33911	4105	\$ 5,000.00	6/27/2019
Dustin Harrington	33912	4301	\$ 21.00	6/27/2019
Engravings Unlimited, Inc.	33913	3101	\$ 79.53	6/27/2019
KeyBank	33914	Various	\$ 2,168.42	6/27/2019
Ron's Office Equipment	33915	3101	\$ 79.83	6/27/2019
Katsumi Taki*	33916	4105	\$ 250.00	6/27/2019
YRCAA	33917	Various	\$ 521.30	6/27/2019
Yakima Bindery	33918	3101	\$ 113.63	6/27/2019
Yakima County Sheriff's Department	33919	4101	\$ 45.00	6/27/2019

\$ 14,396.93***Reimbursement from Grant******NOC/Enterprise**

This is to certify that the invoices and warrants above for the Yakima Regional Clean Air Agency have been examined, audited and approved by the Alternate Auditing Officer for payment.

Total Amount: **\$ 14,396.93**

Christa Owen 6/27/2019
Christa Owen, Alternate Auditing Officer

Jon DeVaney 8/8/2019
Jon DeVaney, Board Chairman

Keith M. Hurley 6/27/2019
Keith M. Hurley, Auditing Officer



June 13, 2019

Fund 614-614 YRCAA**Fund 614-141 Enterprise**

<u>Name</u>	<u>Warrant/MICR #</u>	<u>GL #</u>	<u>Amount</u>	<u>Date</u>
Armstrong's Stove & Spa*	33887	4105	\$ 20,280.51	6/14/2019
Cascade Natural Gas Corporation	33888	4701	\$ 32.37	6/14/2019
Coleman Oil Company	33889	3201	\$ 103.68	6/14/2019
Cuillier Law Office	33890	4101	\$ 140.00	6/14/2019
Fosseen's Home & Hearth*	33891	4105	\$ 1,893.88	6/14/2019
Pamela Herman	33892	4301	\$ 311.54	6/14/2019
Inland Contracting*	33893	4105	\$ 540.00	6/14/2019
Iron Horse Real Estate & Property Mgt	33894	4501	\$ 4,453.32	6/14/2019
KUNW-TV	33895	4401	\$ 1,000.00	6/14/2019
Leaf	33896	4501	\$ 186.07	6/14/2019
Menke Jackson Law Firm	33897	4101	\$ 225.00	6/14/2019
Pacific Power	33898	4701	\$ 168.36	6/14/2019
Ray Patnode*	33899	4105	\$ 250.00	6/14/2019
Pitney Bowes	33900	4501	\$ 242.35	6/14/2019
Sunnyside Sun	33901	4401	\$ 23.25	6/14/2019
Verizon Wireless	33902	4201	\$ 337.24	6/14/2019
WAPRO	33903	4901	\$ 100.00	6/14/2019
YRCAA	33904	4901	\$ 811.49	6/14/2019
Yakima County Printing Department	33905	3101	\$ 77.15	6/14/2019
Yakima County Public Services	33906	4701	\$ 43.54	6/14/2019
Yakima Herald Republic	33907	4401	\$ 89.70	6/14/2019

\$ 31,309.45***Reimbursement from Grant******NOC/Enterprise**

This is to certify that the invoices and warrants above for the Yakima Regional Clean Air Agency have been examined, audited and approved by the Alternate Auditing Officer for payment.

Total Amount: **\$ 31,309.45**

Christa Owen 6/14/2019
Christa Owen, Alternate Auditing Officer

Jon DeVaney 8/8/2019 Keith M. Hurley 6/14/2019
Jon DeVaney, Board Chairman Keith M. Hurley, Auditing Officer

FY 2019 Monthly BVA

June 2019 Report Date: August 8, 2019		Budget	Actual Current	Actual Year to Date	Year to Date % of Budget
REVENUE					
REVENUE 614 YRCAA Base Operations					
Stationary Source Permit Fees					
614-32199001	Minor Sources	\$ 162,000	\$ 453	\$ 144,960	89.5%
614-32199005	Synthetic Minor Sources	\$ 19,950	\$ -	\$ 18,620	93.3%
614-32199004	Complex Sources	\$ 20,300	\$ -	\$ 25,700	126.6%
614-32290001	Title V Sources	\$ 122,500	\$ -	\$ 150,292	122.7%
614-32190002	New Source Review	\$ 31,500	\$ 4,220	\$ 51,807	164.5%
<i>Subtotal, Stationary Source Permit Fees</i>		<i>\$ 356,250</i>	<i>\$ 4,220</i>	<i>\$ 390,926</i>	<i>109.7%</i>
Burn Permit Fees					
614-32290005	Residential Burn Permits	\$ 60,500	\$ 2,592	\$ 56,976	94.2%
614-32290007	Agricultural Burn Permits	\$ 30,500	\$ 3,498	\$ 34,562	113.3%
614-32290011	Conditional Use Burn Permits	\$ 2,000	\$ -	\$ 1,308	65.4%
<i>Subtotal, Burn Permit Fees</i>		<i>\$ 93,000</i>	<i>\$ 6,090</i>	<i>\$ 92,846</i>	<i>99.8%</i>
Compliance Fees					
614-32190005	Asbestos Removal Fees	\$ 31,000	\$ 3,069	\$ 32,280	104.1%
614-32199007	Construction Dust Control Fees	\$ 8,200	\$ 1,274	\$ 4,098	50.0%
<i>Subtotal, Compliance Fees</i>		<i>\$ 39,200</i>	<i>\$ 4,343</i>	<i>\$ 36,378</i>	<i>92.8%</i>
<i>Subtotal, All Permit Fee Revenue</i>		<i>\$ 488,450</i>	<i>\$ 14,653</i>	<i>\$ 520,150</i>	<i>106.5%</i>
Base Grants					
614-33366001	EPA, Core Grant	\$ 107,395	\$ -	\$ 107,397	100.0%
614-33403101	DOE, Core Grant	\$ 76,800	\$ -	\$ 76,817	100.0%
<i>Subtotal, Base Grants</i>		<i>\$ 184,195</i>	<i>\$ -</i>	<i>\$ 184,215</i>	<i>100.0%</i>
Fines & Penalties					
614-35990001	Civil Penalty	\$ 2,500	\$ -	\$ 18,760	
614-35990001	Other Fines	\$ -	\$ -	\$ -	
<i>Subtotal, Fines & Penalties</i>		<i>\$ 2,500</i>	<i>\$ -</i>	<i>\$ 18,760</i>	
Supplemental Income					
614-33831001	Supplemental Income	\$ 100,789	\$ -	\$ 100,851	100.1%
<i>Subtotal, Supplemental Income</i>		<i>\$ 100,789</i>	<i>\$ -</i>	<i>\$ 100,851</i>	<i>100.1%</i>
Other Income					
614-36111001	Interest	\$ 2,100	\$ 780	\$ 8,248	392.7%
614-36990014	Miscellaneous Income	\$ 200	\$ 1	\$ 19,255	9627.6%
<i>Subtotal, Other Income</i>		<i>\$ 2,300</i>	<i>\$ 781</i>	<i>\$ 27,503</i>	<i>1195.8%</i>
<i>Total YRCAA Base Operations Revenue</i>		<i>\$ 778,234</i>	<i>\$ 15,433</i>	<i>\$ 851,478</i>	<i>109.4%</i>
REVENUE 614 YRCAA Grant Operations					
614-33403105	Wood Stove Ed	\$ 5,331	\$ -	\$ 5,331	100.0%
614-33403108	PM 2.5	\$ 21,050	\$ -	\$ 21,050	100.0%
614-33403107	Woodstove Change-out	\$ 550,000	\$ 113,474	\$ 547,588	99.6%
<i>Total YRCAA Grant Operations Revenue</i>		<i>\$ 576,381</i>	<i>\$ 42,892</i>	<i>\$ 503,387</i>	<i>87.3%</i>
REVENUE Enterprise Operations					
614-34317001	VE Certification Fees	\$ 80,000	\$ 19,150	\$ 83,825	104.8%
614-34317002	Other Enterprise Revenue	\$ 100	\$ -	\$ 3,354	3353.8%
<i>Subtotal, Enterprise Revenue</i>		<i>\$ 80,100</i>	<i>\$ 14,000</i>	<i>\$ 82,029</i>	<i>102.4%</i>
<i>Total Base, Grant and Enterprise Revenue</i>		<i>\$ 1,434,715</i>	<i>\$ 72,325</i>	<i>\$ 1,436,894</i>	<i>100.2%</i>

FY 2019 Monthly BVA

June 2019	Budget	Actual Current	Actual Year to Date	Year to Date % of Budget
Report Date: August 8, 2019				

EXPENSES				
EXPENSES	614 YRCAA Base Operations			
Salaries				
614-1001	Salaries	\$ 484,932	\$ 37,508	\$ 408,972 84.3%
614-2002	Benefits	\$ 183,571	\$ 13,179	\$ 143,693 78.3%
614-1003	Overtime	\$ -	\$ -	\$ - 0.0%
	<i>Subtotal, Salaries</i>	<i>\$ 668,503</i>	<i>\$ 50,687</i>	<i>\$ 552,665 82.7%</i>

Supplies				
614-3101	Office Supplies	\$ 6,500	\$ 2,071	\$ 13,874 213.4%
614-3101	Safety Equipment	\$ 500	\$ -	\$ - 0.0%
614-3201	Vehicles, Gas	\$ 2,500	\$ 104	\$ 1,559 62.4%
614-3501	Small Tools/Equipment	\$ 200	\$ -	\$ - 0.0%
614-3502	Computer Network	\$ 4,000	\$ 252	\$ 2,556 63.9%
	<i>Subtotal, Supplies</i>	<i>\$ 13,700</i>	<i>\$ 2,427</i>	<i>\$ 17,989 131.3%</i>

Services				
614-4101	Professional Services	\$ 35,000	\$ 433	\$ 75,032 214.4%
614-4101	Laboratory Analyses	\$ 200	\$ 100	\$ 270 135.0%
614-4125	Treasurer, Yakima County	\$ 1,014	\$ 81	\$ 990 97.6%
614-4201	Communications, Phones/Internet	\$ 12,800	\$ 337	\$ 11,588 90.5%
614-4202	Postage	\$ 3,500	\$ 2	\$ 3,234 92.4%
614-4301	Travel & Transportation	\$ 3,200	\$ 800	\$ 2,817 88.0%
614-4401	Public Education Services	\$ 4,000	\$ 1,000	\$ 1,000 25.0%
614-4401	Publications, Legal Notices	\$ 2,000	\$ 113	\$ 1,874 93.7%
614-4501	Rents & Leases, Equipment	\$ 3,282	\$ 428	\$ 3,280 99.9%
614-4501	Rents & Leases, Space	\$ 52,659	\$ 4,453	\$ 53,982 102.5%
614-4601	Insurance	\$ 12,600	\$ -	\$ 13,397 106.3%
614-4701	Utilities	\$ -	\$ 244	\$ 2,980 0.0%
614-4801	Maintenance, Motor Vehicles	\$ 2,400	\$ 24	\$ 586 24.4%
614-4801	Maintenance, Equipment	\$ 2,000	\$ 95	\$ 2,155 107.8%
614-4801	Maintenance, Computers	\$ 250	\$ -	\$ - 0.0%
614-4801	Maintenance, Building	\$ 1,500	\$ -	\$ 285 19.0%
614-4901	Memberships	\$ 920	\$ 100	\$ 1,464 159.1%
614-4901	Training	\$ 2,500	\$ -	\$ 1,370 54.8%
614-4901	Service Chgs & Interest	\$ 5,000	\$ 811	\$ 6,974 139.5%
614-4901	Miscellaneous Services	\$ 6,750	\$ 124	\$ 5,480 81.2%
614-4901	DOE Oversight Fees	\$ 4,787	\$ -	\$ 3,977 83.1%
	<i>Subtotal, Services</i>	<i>\$ 156,362</i>	<i>\$ 9,146</i>	<i>\$ 192,735 123.3%</i>

Capital Out-Lay & Fixed Assets				
614-6401	Capital Out-Lay/Fixed Assets	\$ -	\$ -	\$ - 0.0%
	<i>Total YRCAA Base Operations Expenses</i>	<i>\$ 838,565</i>	<i>\$ 62,259</i>	<i>\$ 763,388 91.0%</i>

EXPENSES	614 YRCAA Grant Operations			
614-33403105	Wood Stove Ed and Enforcement			
Salaries				
614-1001	Salaries	\$ 3,867	\$ 58	\$ 3,987 103.1%
614-2002	Benefits	\$ 1,464	\$ 20	\$ 1,401 95.7%
614-1003	Overtime	\$ -	\$ -	\$ - 0.0%
	<i>Subtotal, Salaries</i>	<i>\$ 5,331</i>	<i>\$ 78</i>	<i>\$ 5,388 101.1%</i>

Supplies				
614-3101	Office Supplies	\$ -	\$ -	\$ - 0.0%
	<i>Subtotal, Supplies</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ - 0.0%</i>

FY 2019 Monthly BVA

June 2019 Report Date: August 8, 2019		Budget	Actual Current	Actual Year to Date	Year to Date % of Budget
Services					
614-4139	Professional Services	\$ 120	\$ -	\$ -	0.0%
614-4202	Postage	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, Services</i>	<i>\$ 120</i>	<i>\$ -</i>	<i>\$ -</i>	<i>0.0%</i>
	<i>Subtotal, Woodstove Grant Expenses</i>	<i>\$ 5,451</i>	<i>\$ 78</i>	<i>\$ 5,388</i>	<i>98.8%</i>
614-33403108 PM2.5					
Salaries					
614-1001	Salaries	\$ 15,270	\$ 1,500	\$ 15,073	98.7%
614-2002	Benefits	\$ 5,780	\$ 527	\$ 5,296	91.6%
614-1003	Overtime	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, Salaries</i>	<i>\$ 21,050</i>	<i>\$ 2,026</i>	<i>\$ 20,369</i>	<i>96.8%</i>
Supplies					
614-3101	Office Supplies	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, Supplies</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>0.0%</i>
Services					
614-4101	Professional Services	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, Services</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>0.0%</i>
Capital Out-Lay & Fixed Assets					
614-6401	Capital Out-Lay/Fixed Assets	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, PM 2.5 Grant Expenses</i>	<i>\$ 21,050</i>	<i>\$ 2,026</i>	<i>\$ 20,369</i>	<i>96.8%</i>
614-33403107 Woodstove Change-out					
Salaries					
614-1001	Salaries	\$ 59,845	\$ 552	\$ 46,522	77.7%
614-2002	Benefits	\$ 22,655	\$ 194	\$ 16,346	72.1%
614-1003	Overtime	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, Salaries</i>	<i>\$ 82,500</i>	<i>\$ 746</i>	<i>\$ 62,867</i>	<i>76.2%</i>
Supplies					
614-3101	Office Supplies	\$ 50	\$ -	\$ 195	389.8%
	<i>Subtotal, Supplies</i>	<i>\$ 50</i>	<i>\$ -</i>	<i>\$ 195</i>	<i>389.8%</i>
Services					
614-4101	Professional Services	\$ 467,500	\$ 40,214	\$ 472,032	101.0%
	<i>Subtotal, Services</i>	<i>\$ 467,500</i>	<i>\$ 40,214</i>	<i>\$ 472,032</i>	<i>101.0%</i>
Capital Out-Lay & Fixed Assets					
614-6401	Capital Out-Lay/Fixed Assets	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, Woodstove Change-out Grant Expenses</i>	<i>\$ 550,050</i>	<i>\$ 40,961</i>	<i>\$ 535,094</i>	<i>97.3%</i>
	<i>Total, Grant Operations Expenses</i>	<i>\$ 576,551</i>	<i>\$ 43,065</i>	<i>\$ 560,851</i>	<i>97.3%</i>
EXPENSES 141 Enterprise Operations					
Salaries					
141-1001	Salaries	\$ 11,810	\$ -	\$ 10,280	87.0%
141-2002	Benefits	\$ 4,470	\$ -	\$ 3,612	80.8%
141-1003	Overtime	\$ -	\$ -	\$ -	0.0%
	<i>Subtotal, Salaries</i>	<i>\$ 16,280</i>	<i>\$ -</i>	<i>\$ 13,892</i>	<i>85.3%</i>

FY 2019 Monthly BVA

June 2019 Report Date: August 8, 2019		Budget	Actual Current	Actual Year to Date	Year to Date % of Budget
Supplies					
141-3101	Office Supplies	\$ 200	\$ -	\$ 1,598	798.9%
141-3201	Vehicles, Gas	\$ 1,000	\$ -	\$ 1,122	112.2%
141-3501	Small Tools/Equipment	\$ 200	\$ -	\$ 1,847	923.3%
<i>Subtotal, Supplies</i>		<i>\$ 1,400</i>	<i>\$ -</i>	<i>\$ 4,567</i>	<i>326.2%</i>
Services					
141-4101	Professional Services	\$ -	\$ -	\$ -	0.0%
141-4202	Postage	\$ -	\$ -	\$ 60	0.0%
141-4301	Travel & Transportation	\$ 3,000	\$ -	\$ 6,010	200.3%
141-4501	Rents & Leases, Space	\$ 2,000	\$ -	\$ 3,324	166.2%
141-4801	Maintenance, Motor Vehicles	\$ 200	\$ -	\$ 202	101.1%
141-4801	Maintenance, Equipment	\$ 500	\$ -	\$ 790	157.9%
141-4901	Miscellaneous Services	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, Services</i>		<i>\$ 5,700</i>	<i>\$ -</i>	<i>\$ 10,386</i>	<i>182.2%</i>
Capital Out-Lay & Fixed Assets					
141-4500	Capital Out-Lay/Fixed Assets	\$ -	\$ -	\$ -	0.0%
<i>Total Enterprise Operations Expenses</i>		<i>\$ 23,380</i>	<i>\$ -</i>	<i>\$ 28,845</i>	<i>123.4%</i>
Summary of Revenue vs Expenses:					
<i>Prior-Year Carry Over Funds</i>		<i>\$ 125,000</i>	<i>\$ -</i>	<i>\$ 125,000</i>	
<i>Total Revenue, Base, Grants & Enterprise</i>		<i>\$ 1,559,715</i>	<i>\$ 72,325</i>	<i>\$ 1,561,894</i>	<i>100.1%</i>
<i>Total Expenses, Base, Grants & Enterprise</i>		<i>\$ 1,438,496</i>	<i>\$ 105,324</i>	<i>\$ 1,353,084</i>	<i>94.1%</i>
<i>Fund Balance</i>		<i>\$ 121,219</i>	<i>\$ (32,999)</i>	<i>\$ 208,810</i>	
<i>Operating Reserves</i>		<i>\$ (3,781)</i>		<i>\$ -</i>	
<i>Estimated Available Fund Balance</i>		<i>\$ 125,000</i>		<i>\$ 208,810</i>	

AUTHORIZATION FOR ELECTRONIC FUNDS TRANSFER

Direct Deposit Payroll & Payroll Taxes

Date: 6/27/2019

District: Yakima Regional Clean Air Agency

Contact Person: Christa Owen

Address: 186 Iron Horse Ct. #101, Yakima, WA 98901

Telephone No. 834-2050 ext 104 Telefax No. 834-2060

Authorization is given for the Yakima County Treasurer to electronically transfer the amounts listed below:

Name of Bank: Key Bank of Washington

ABA Routing Number: [REDACTED]

Bank Account Number: [REDACTED]

Payroll Date: July 1, 2019

Transfer Amount(s): \$ 53,537.57

Total Amount of Electronic Transfer: \$ 53,537.57

Authorizing Signatures (No facsimile signatures accepted.):


Auditing Officer

Chairman Board of Directors

Christa Ogden
Alternate Auditing Officer

Date June 27, 2019

Note: The Yakima County Treasurer's Office must receive the completed authorization by 12:00 noon, two (2) business days prior to payroll date. An original must be provided to the County Treasurer's Office if a telefax is sent. *Do not consider a telefax delivered until you have verified with the Treasurer's Office that it has been received.*

Contact Persons at County Treasurer's Office: **Cindy**

Telephone Number: 509-574-2780
(01-2008)

Telefax Number: 509-574-2801

YAKIMA REGIONAL CLEAN AIR AGENCY
SUPPLEMENTAL INCOME STATUS for CY 2019 on June 30, 2019
CY 2019 \$.40 PER CAPITA (Rounded Amounts)

City/Town	Past Due	Assessment Amount	Total Amt Due	Date Received	Amount Received	Balance Due	Responses
Grandview	\$ -	\$ 4,468	\$ 4,468	1/25/2019	\$ 4,468	\$ -	Pd in full
Granger	\$ -	\$ 1,562	\$ 1,562	1/28/2019; 5/20/2019	\$ 781	\$ 781	Paid 1/2
Harrah	\$ -	\$ 264	\$ 264	1/22/2019	\$ 264	\$ -	Pd in full
Mabton	\$ -	\$ 926	\$ 926	1/25/2019	\$ 926	\$ -	Pd in full
Moxee	\$ -	\$ 1,604	\$ 1,604	1/16/2019	\$ 1,604	\$ -	Pd in full
Naches	\$ -	\$ 344	\$ 344	1/22/2019	\$ 344	\$ -	Pd in full
Selah	\$ -	\$ 3,052	\$ 3,052	2/1/2019	\$ 3,052	\$ -	Pd in full
Sunnyside	\$ -	\$ 6,656	\$ 6,656	1/22/2019; 4/12/2019	\$ 3,328	\$ 3,328	Paid 1/2
Tieton	\$ -	\$ 520	\$ 520	1/29/2019	\$ 520	\$ -	Pd in full
Toppenish	\$ -	\$ 3,634	\$ 3,634	2/6/2019	\$ 3,634	\$ -	Pd in full
Union Gap	\$ -	\$ 2,488	\$ 2,488	3/6/2019	\$ 2,488	\$ -	Pd in full
Wapato	\$ -	\$ 2,016	\$ 2,016	2/11/2019	\$ 2,016	\$ -	Pd in full
City of Yakima	\$ -	\$ 37,560	\$ 37,560	1/22/2019; 4/12/2019	\$ 18,780	\$ 18,780	Paid 1/2
Zillah	\$ -	\$ 1,260	\$ 1,260	1/25/2019	\$ 1,260	\$ -	Pd in full
Yakima Co.	\$ -	\$ 34,846	\$ 34,846	1/1/2019; 4/1/2019	\$ 17,423	\$ 17,423	Paid 1/2
Totals:	\$ -	\$ 101,200	\$ 101,200		\$ 60,888	\$ 40,312	

AUTHORIZATION FOR ELECTRONIC FUNDS TRANSFER**Direct Deposit Payroll & Payroll Taxes****Date:** 7/30/2019**District:** Yakima Regional Clean Air Agency**Contact Person:** Christa Owen**Address:** 186 Iron Horse Ct. #101, Yakima, WA 98901**Telephone No.** 834-2050 ext 104 **Telefax No.** 834-2060

Authorization is given for the Yakima County Treasurer to electronically transfer the amounts listed below:

Name of Bank: Key Bank of Washington**ABA Routing Number:** XXXXXXXXXX**Bank Account Number:** XXXXXXXXXX**Payroll Date:** August 1, 2019**Transfer Amount(s):** \$ 56,054.86**Total Amount of Electronic Transfer:** \$ 56,054.86**Authorizing Signatures (No facsimile signatures accepted.):**


 Auditing Officer

 Chairman Board of Directors


 Alternate Auditing Officer

Date July 30, 2019

Note: The Yakima County Treasurer's Office must receive the completed authorization by 12:00 noon, two (2) business days prior to payroll date. An original must be provided to the County Treasurer's Office if a telefax is sent. *Do not consider a telefax delivered until you have verified with the Treasurer's Office that it has been received.*

Contact Persons at County Treasurer's Office: **Cindy**

Telephone Number: 509-574-2780
 (01-2008)

Telefax Number: 509-574-2801



July 15, 2019

Fund 614-614 YRCAA**Fund 614-141 Enterprise**

<u>Name</u>	<u>Warrant/MICR #</u>	<u>GL #</u>	<u>Amount</u>	<u>Date</u>
Absolute Comfort Technology*	33920	4105	\$ 6,000.00	7/16/2019
Alliant Communications	33921	4101	\$ 282.97	7/16/2019
BIAS Software	33922	4101	\$ 3,435.29	7/16/2019
Cascade Natural Gas Corporation	33923	4701	\$ 20.44	7/16/2019
Charter Communications	33924	4201	\$ 663.06	7/16/2019
Coleman Oil Company	33925	3201	\$ 224.02	7/16/2019
Cuillier Law Office	33926	4101	\$ 112.00	7/16/2019
Invisible Ink	33927	4101	\$ 75.00	7/16/2019
Iron Horse Real Estate & Property Mgt	33928	4501	\$ 4,453.32	7/16/2019
Leaf	33929	4501	\$ 186.07	7/16/2019
Menke Jackson Law Firm	33930	4101	\$ 1,125.00	7/16/2019
Nth Degree Environmental Engineering	33931	4101	\$ 2,400.00	7/16/2019
Terrace Heights Sewer District	33932	4701	\$ 100.00	7/16/2019
Verizon Wireless	33933	4201	\$ 346.88	7/16/2019
YRCAA	33934	4901	\$ 427.24	7/16/2019
Yakima County Sheriff's Department	33935	4101	\$ 216.90	7/16/2019

\$ 20,068.19***Reimbursement from Grant******NOC/Enterprise**

This is to certify that the invoices and warrants above for the Yakima Regional Clean Air Agency have been examined, audited and approved by the Alternate Auditing Officer for payment.

Total Amount: **\$ 20,068.19**

Christa Owen 7/16/2019
Christa Owen, Alternate Auditing Officer

Jon DeVaney 8/8/2019 Keith M. Hurley 7/16/2019
Jon DeVaney, Board Chairman Keith M. Hurley, Auditing Officer



July 29, 2019

Fund 614-614 YRCAA**Fund 614-141 Enterprise**

<u>Name</u>	<u>Warrant/MICR #</u>	<u>GL #</u>	<u>Amount</u>	<u>Date</u>
Abadan Reprographics	33936	4801	\$ 79.96	7/30/2019
Alliant Communications	33937	4101	\$ 353.38	7/30/2019
KeyBank	33938	Various	\$ 1,255.25	7/30/2019
Pacific Power	33939	4701	\$ 176.92	7/30/2019
Ron's Office Equipment	33940	3101	\$ 125.64	7/30/2019
Yakima County Sheriff's Department	33941	4101	\$ 75.00	7/30/2019

\$ 2,066.15***Reimbursement from Grant******NOC/Enterprise**

This is to certify that the invoices and warrants above for the Yakima Regional Clean Air Agency have been examined, audited and approved by the Alternate Auditing Officer for payment.

Total Amount: **\$ 2,066.15**

Christa Owen 7/30/2019
Christa Owen, Alternate Auditing Officer

Jon DeVaney 8/8/2019 Keith M. Hurley 7/30/2019
Jon DeVaney, Board Chairman Keith M. Hurley, Auditing Officer

FY 2020 Monthly BVA

July 2019 Report Date: August 8, 2019		Budget	Actual Current	Actual Year to Date	Year to Date % of Budget
REVENUE					
REVENUE 614 YRCAA Base Operations					
Stationary Source Permit Fees					
614-32190001	Minor Sources	\$ 158,097	\$ -	\$ -	0.0%
614-32190008	Synthetic Minor Sources	\$ 18,620	\$ -	\$ -	0.0%
614-32190006	Complex Sources	\$ 26,985	\$ -	\$ -	0.0%
614-32290001	Title V Sources	\$ 122,000	\$ -	\$ -	0.0%
614-32190002	New Source Review	\$ 31,500	\$ 400	\$ 400	1.3%
<i>Subtotal, Stationary Source Permit Fees</i>		<i>\$ 357,202</i>	<i>\$ 853</i>	<i>\$ 853</i>	<i>0.2%</i>
Burn Permit Fees					
614-32290005	Residential Burn Permits	\$ 60,500	\$ 6,912	\$ 6,912	11.4%
614-32290007	Agricultural Burn Permits	\$ 30,500	\$ 1,003	\$ 1,003	3.3%
614-32290011	Conditional Use Burn Permits	\$ 2,000	\$ -	\$ -	0.0%
<i>Subtotal, Burn Permit Fees</i>		<i>\$ 93,000</i>	<i>\$ 7,915</i>	<i>\$ 7,915</i>	<i>8.5%</i>
Compliance Fees					
614-32190005	Asbestos Removal Fees	\$ 31,000	\$ 3,344	\$ 3,344	10.8%
614-32190009	Construction Dust Control Fees	\$ 4,500	\$ 1,739	\$ 1,739	38.6%
<i>Subtotal, Compliance Fees</i>		<i>\$ 35,500</i>	<i>\$ 5,083</i>	<i>\$ 5,083</i>	<i>14.3%</i>
<i>Subtotal, All Permit Fee Revenue</i>		<i>\$ 485,702</i>	<i>\$ 13,851</i>	<i>\$ 13,851</i>	<i>2.9%</i>
Base Grants					
614-33366001	EPA, Core Grant	\$ 106,322	\$ -	\$ -	0.0%
614-33403101	DOE, Core Grant	\$ 76,800	\$ -	\$ -	0.0%
<i>Subtotal, Base Grants</i>		<i>\$ 183,122</i>	<i>\$ -</i>	<i>\$ -</i>	<i>0.0%</i>
Fines & Penalties					
614-35990001	Civil Penalty	\$ 2,500	\$ 2,859	\$ 2,859	
614-35990001	Other Fines	\$ -	\$ -	\$ -	
<i>Subtotal, Fines & Penalties</i>		<i>\$ 2,500</i>	<i>\$ 2,859</i>	<i>\$ 2,859</i>	
Supplemental Income					
614-33831001	Supplemental Income	\$ 101,800	\$ 20,156	\$ 20,156	19.8%
<i>Subtotal, Supplemental Income</i>		<i>\$ 101,800</i>	<i>\$ 20,156</i>	<i>\$ 20,156</i>	<i>19.8%</i>
Other Income					
614-36111001	Interest	\$ 3,500	\$ 773	\$ 773	22.1%
614-36990014	Miscellaneous Income	\$ 200	\$ 25	\$ 25	12.5%
<i>Subtotal, Other Income</i>		<i>\$ 3,700</i>	<i>\$ 798</i>	<i>\$ 798</i>	<i>21.6%</i>
<i>Total YRCAA Base Operations Revenue</i>		<i>\$ 776,824</i>	<i>\$ 37,664</i>	<i>\$ 37,664</i>	<i>4.8%</i>
REVENUE 614 YRCAA Grant Operations					
614-33403105	Wood Stove Ed	\$ 5,331	\$ -	\$ -	0.0%
614-33403108	PM 2.5	\$ 21,050	\$ -	\$ -	0.0%
614-33403107	Woodstove Change-out	\$ 500,000	\$ -	\$ -	0.0%
<i>Total YRCAA Grant Operations Revenue</i>		<i>\$ 526,381</i>	<i>\$ 52,161</i>	<i>\$ 52,161</i>	<i>9.9%</i>
REVENUE Enterprise Operations					
614-34317001	VE Certification Fees	\$ 80,000	\$ -	\$ -	0.0%
614-34317002	Other Enterprise Revenue	\$ 100	\$ -	\$ -	0.0%
<i>Subtotal, Enterprise Revenue</i>		<i>\$ 80,100</i>	<i>\$ 3,050</i>	<i>\$ 3,050</i>	<i>3.8%</i>
<i>Total Base, Grant and Enterprise Revenue</i>		<i>\$ 1,383,305</i>	<i>\$ 92,875</i>	<i>\$ 92,875</i>	<i>6.7%</i>

FY 2020 Monthly BVA

July 2019	Budget	Actual Current	Actual Year to Date	Year to Date % of Budget
Report Date: August 8, 2019				

EXPENSES				
EXPENSES	614 YRCAA Base Operations			
Salaries				
614-1001	Salaries	\$ 418,682	\$ 37,065	\$ 37,065 8.9%
614-2002	Benefits	\$ 143,383	\$ 13,023	\$ 13,023 9.1%
614-1003	Overtime	\$ -	\$ -	\$ - 0.0%
	<i>Subtotal, Salaries</i>	<i>\$ 562,065</i>	<i>\$ 50,087</i>	<i>\$ 50,087 8.9%</i>

Supplies				
614-3101	Office Supplies	\$ 5,735	\$ 387	\$ 387 6.7%
614-3101	Safety Equipment	\$ 500	\$ -	\$ - 0.0%
614-3201	Vehicles, Gas	\$ 2,250	\$ 253	\$ 253 11.2%
614-3501	Small Tools/Equipment	\$ 200	\$ 178	\$ 178 89.0%
614-3502	Computer Network	\$ 4,000	\$ 21	\$ 21 0.5%
	<i>Subtotal, Supplies</i>	<i>\$ 12,685</i>	<i>\$ 839</i>	<i>\$ 839 6.6%</i>

Services				
614-4101	Professional Services	\$ 65,470	\$ 8,076	\$ 8,076 12.3%
614-4101	Laboratory Analyses	\$ 200	\$ -	\$ - 0.0%
614-4125	Treasurer, Yakima County	\$ 966	\$ 81	\$ 81 8.3%
614-4201	Communications, Phones/Internet	\$ 12,050	\$ 1,010	\$ 1,010 8.4%
614-4202	Postage	\$ 2,850	\$ 37	\$ 37 1.3%
614-4301	Travel & Transportation	\$ 3,200	\$ -	\$ - 0.0%
614-4401	Public Education	\$ 2,000	\$ -	\$ - 0.0%
614-4401	Publications, Legal Notices	\$ 1,800	\$ -	\$ - 0.0%
614-4501	Rents & Leases, Equipment	\$ 3,294	\$ 186	\$ 186 5.6%
614-4501	Rents & Leases, Space	\$ 53,664	\$ 4,453	\$ 4,453 8.3%
614-4601	Insurance	\$ 13,297	\$ -	\$ - 0.0%
614-4701	Utilities	\$ 5,028	\$ 297	\$ 297 5.9%
614-4801	Maintenance, Motor Vehicles	\$ 1,200	\$ 559	\$ 559 46.6%
614-4801	Maintenance, Equipment	\$ 2,000	\$ 250	\$ 250 12.5%
614-4801	Maintenance, Computers	\$ 250	\$ -	\$ - 0.0%
614-4801	Maintenance, Building	\$ 500	\$ -	\$ - 0.0%
614-4901	Memberships	\$ 1,244	\$ -	\$ - 0.0%
614-4901	Training	\$ 2,500	\$ -	\$ - 0.0%
614-4901	Service Chgs & Interest	\$ 6,100	\$ 427	\$ 427 7.0%
614-4901	Miscellaneous Services	\$ 6,250	\$ -	\$ - 0.0%
614-4901	DOE Oversight Fees	\$ 4,000	\$ -	\$ - 0.0%
	<i>Subtotal, Services</i>	<i>\$ 187,863</i>	<i>\$ 15,376</i>	<i>\$ 15,376 8.2%</i>

Capital Out-Lay & Fixed Assets				
614-6401	Capital Out-Lay/Fixed Assets	\$ -	\$ -	\$ - 0.0%
	<i>Total YRCAA Base Operations Expenses</i>	<i>\$ 762,613</i>	<i>\$ 66,302</i>	<i>\$ 66,302 8.7%</i>

EXPENSES	614 YRCAA Grant Operations			
	614-33403105 Wood Stove Ed			
Salaries				
614-1001	Salaries	\$ 3,867	\$ 24	\$ 24 0.6%
614-2002	Benefits	\$ 1,464	\$ 9	\$ 9 0.6%
614-1003	Overtime	\$ -	\$ -	\$ - 0.0%
	<i>Subtotal, Salaries</i>	<i>\$ 5,331</i>	<i>\$ 33</i>	<i>\$ 33 0.6%</i>

Supplies				
614-3101	Office Supplies	\$ -	\$ -	\$ - 0.0%
	<i>Subtotal, Supplies</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ - 0.0%</i>

FY 2020 Monthly BVA

July 2019 Report Date: August 8, 2019		Budget	Actual Current	Actual Year to Date	Year to Date % of Budget
Services					
614-4139	Professional Services	\$ -	\$ -	\$ -	0.0%
614-4202	Postage	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, Services</i>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>
<i>Subtotal, Woodstove Grant Expenses</i>		\$ 5,331	\$ 33	\$ 33	0.6%
614-33403108 PM2.5					
Salaries					
614-1001	Salaries	\$ 15,270	\$ 1,548	\$ 1,548	10.1%
614-2002	Benefits	\$ 5,780	\$ 544	\$ 544	9.4%
614-1003	Overtime	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, Salaries</i>		<u>\$ 21,050</u>	<u>\$ 2,093</u>	<u>\$ 2,093</u>	<u>9.9%</u>
Supplies					
614-3101	Office Supplies	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, Supplies</i>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>
Services					
614-4101	Professional Services	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, Services</i>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>
Capital Out-Lay & Fixed Assets					
614-6401	Capital Out-Lay/Fixed Assets	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, PM 2.5 Grant Expenses</i>		<u>\$ 21,050</u>	<u>\$ 2,093</u>	<u>\$ 2,093</u>	<u>9.9%</u>
614-33403107 Woodstove Change-out					
Salaries					
614-1001	Salaries	\$ 55,867	\$ 2,843	\$ 2,843	5.1%
614-2002	Benefits	\$ 19,133	\$ 999	\$ 999	5.2%
614-1003	Overtime	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, Salaries</i>		<u>\$ 75,000</u>	<u>\$ 3,842</u>	<u>\$ 3,842</u>	<u>5.1%</u>
Supplies					
614-3101	Office Supplies	\$ 100	\$ -	\$ -	0.0%
<i>Subtotal, Supplies</i>		<u>\$ 100</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>
Services					
614-4101	Professional Services	\$ 400,000	\$ -	\$ -	0.0%
<i>Subtotal, Services</i>		<u>\$ 400,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>
Capital Out-Lay & Fixed Assets					
614-6401	Capital Out-Lay/Fixed Assets	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, Woodstove Change-out Grant Expenses</i>		<u>\$ 475,100</u>	<u>\$ 3,842</u>	<u>\$ 3,842</u>	<u>0.8%</u>
<i>Total, Grant Operations Expenses</i>		<u>\$ 501,481</u>	<u>\$ 5,968</u>	<u>\$ 5,968</u>	<u>1.2%</u>
EXPENSES 141 Enterprise Operations					
Salaries					
141-1001	Salaries	\$ 12,481	\$ -	\$ -	0.0%
141-2002	Benefits	\$ 4,275	\$ -	\$ -	0.0%
141-1003	Overtime	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, Salaries</i>		<u>\$ 16,756</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>

FY 2020 Monthly BVA

July 2019 Report Date: August 8, 2019		Budget	Actual Current	Actual Year to Date	Year to Date % of Budget
Supplies					
141-3101	Office Supplies	\$ 500	\$ -	\$ -	0.0%
141-3201	Vehicles, Gas	\$ 1,000	\$ -	\$ -	0.0%
141-3501	Small Tools/Equipment	\$ 200	\$ -	\$ -	0.0%
<i>Subtotal, Supplies</i>		<i>\$ 1,700</i>	<i>\$ -</i>	<i>\$ -</i>	<i>0.0%</i>
Services					
141-4101	Professional Services	\$ -	\$ -	\$ -	0.0%
141-4202	Postage	\$ 200	\$ -	\$ -	0.0%
141-4301	Travel & Transportation	\$ 5,150	\$ -	\$ -	0.0%
141-4501	Rents & Leases, Space	\$ 3,000	\$ -	\$ -	0.0%
141-4801	Maintenance, Motor Vehicles	\$ 200	\$ -	\$ -	0.0%
141-4801	Maintenance, Equipment	\$ 500	\$ -	\$ -	0.0%
141-4901	Miscellaneous Services	\$ -	\$ -	\$ -	0.0%
<i>Subtotal, Services</i>		<i>\$ 9,050</i>	<i>\$ -</i>	<i>\$ -</i>	<i>0.0%</i>
Capital Out-Lay & Fixed Assets					
141-4500	Capital Out-Lay/Fixed Assets	\$ -	\$ -	\$ -	0.0%
<i>Total Enterprise Operations Expenses</i>		<i>\$ 27,506</i>	<i>\$ -</i>	<i>\$ -</i>	<i>0.0%</i>
Summary of Revenue vs Expenses:					
<i>Prior-Year Carry Over Funds</i>		<i>\$ 125,000</i>	<i>\$ -</i>	<i>\$ 125,000</i>	
<i>Total Revenue, Base, Grants & Enterprise</i>		<i>\$ 1,508,305</i>	<i>\$ 92,875</i>	<i>\$ 217,875</i>	<i>14.4%</i>
<i>Total Expenses, Base, Grants & Enterprise</i>		<i>\$ 1,291,600</i>	<i>\$ 72,270</i>	<i>\$ 72,270</i>	<i>5.6%</i>
<i>Fund Balance</i>		<i>\$ 216,705</i>	<i>\$ 20,605</i>	<i>\$ 145,605</i>	
<i>Operating Reserves</i>		<i>\$ 91,705</i>			
<i>Estimated Available Fund Balance</i>		<i>\$ 125,000</i>			

YAKIMA REGIONAL CLEAN AIR AGENCY
SUPPLEMENTAL INCOME STATUS for CY 2019 on July 31, 2019
CY 2019 \$.40 PER CAPITA (Rounded Amounts)

City/Town	Past Due	Assessment Amount	Total Amt Due	Date Received	Amount Received	Balance Due	Responses
Grandview	\$ -	\$ 4,468	\$ 4,468	1/25/2019	\$ 4,468	\$ -	Pd in full
Granger	\$ -	\$ 1,562	\$ 1,562	1/28/2019; 5/20/2019; 7/9/19	\$ 1,172	\$ 391	Paid 3/4
Harrah	\$ -	\$ 264	\$ 264	1/22/2019	\$ 264	\$ -	Pd in full
Mabton	\$ -	\$ 926	\$ 926	1/25/2019	\$ 926	\$ -	Pd in full
Moxee	\$ -	\$ 1,604	\$ 1,604	1/16/2019	\$ 1,604	\$ -	Pd in full
Naches	\$ -	\$ 344	\$ 344	1/22/2019	\$ 344	\$ -	Pd in full
Selah	\$ -	\$ 3,052	\$ 3,052	2/1/2019	\$ 3,052	\$ -	Pd in full
Sunnyside	\$ -	\$ 6,656	\$ 6,656	1/22/2019; 4/12/2019; 7/9/2019	\$ 4,992	\$ 1,664	Paid 3/4
Tieton	\$ -	\$ 520	\$ 520	1/29/2019	\$ 520	\$ -	Pd in full
Toppenish	\$ -	\$ 3,634	\$ 3,634	2/6/2019	\$ 3,634	\$ -	Pd in full
Union Gap	\$ -	\$ 2,488	\$ 2,488	3/6/2019	\$ 2,488	\$ -	Pd in full
Wapato	\$ -	\$ 2,016	\$ 2,016	2/11/2019	\$ 2,016	\$ -	Pd in full
City of Yakima	\$ -	\$ 37,560	\$ 37,560	1/22/2019; 4/12/2019; 7/16/2019	\$ 28,170	\$ 9,390	Paid 3/4
Zillah	\$ -	\$ 1,260	\$ 1,260	1/25/2019	\$ 1,260	\$ -	Pd in full
Yakima Co.	\$ -	\$ 34,846	\$ 34,846	1/1/2019; 4/1/2019; 7/1/2019	\$ 26,135	\$ 8,712	Paid 3/4
Totals:	\$ -	\$ 101,200	\$ 101,200		\$ 81,044	\$ 20,156	



Yakima Regional Clean Air Agency
186 Iron Horse Court, Suite 101
Yakima, WA 98901
(509) 834-2050, Fax (509) 834-2060
yakimacleanair.org

Executive Memorandum

Date of Release: August 1, 2019

Date of Consideration: August 8, 2019

To: YRCAA Board of Directors

From: Office of the Executive Director

Subject: Uncollectable Debts

Issue: Dismissing Uncollectable Debts owed to the YRCAA

Recommendation(s): Approve Resolution No. 2019-06 for the dismissal of the attached uncollectable debts.

Discussion: Under the provisions of YRCAA Administrative Code Part B, subsection 10.14.5, the attached list of debts have become uncollectable and as such should be removed from the list of accounts receivable. YRCAA last brought such action before the Board in February of 2018.

Uncollectable Debts are the result of debtors failing to pay legitimately assessed fees, fines or penalties. YRCAA Administrative Code Part B, subsection 10.14.5 authorizes the agency to dismiss such debts as uncollectable if one or more of the following reasons exist:

- 1) The whereabouts of the debtor are not known
- 2) The debtor owns no real or personal property subject to lien
- 3) The debtor has demonstrated an inability to pay
- 4) The debtor has filed Bankruptcy and the YRCAA has not been assigned as a creditor due payment

The most recent reconciliation of accounts receivable revealed one debt totaling \$1,500.00. The Executive Director requests the Board designate the debt as uncollectable and to direct staff to dismiss the debt as such by Resolution No. 2019-06.

Attachments:
Uncollectable Debts Listing



*Yakima Regional Clean Air Agency
186 Iron Horse Court, Suite 101
Yakima, WA 98901
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Uncollectable Debts Listing

Name	Type of Debt	Listed Date	Amount	Reason
New Paradigm Real.	Penalty	5/3/2018	\$ 1,500.00	Nevada is a closed state
TOTAL			\$ 1,500.00	

RESOLUTION NO.: 2019-06
BEFORE THE GOVERNING BOARD OF THE
YAKIMA REGIONAL CLEAN AIR AGENCY (YRCAA)

Dismissing Uncollectable Debts:

WHEREAS, the Board of Directors of the YRCAA, as a municipal corporation under RCW 70.94.081, have the right to perpetual succession, may sue and be sued, and may receive, account for and disburse funds; and

WHEREAS, pursuant to RCW 70.94.431, the YRCAA has the authority to assess civil penalties for violations of standards and procedures enforceable by law; and

WHEREAS, there exists one assessed penalty which qualifies as an uncollectable debt as defined within the YRCAA Administrative Code, Part B, Subsection 10.14.5; and

WHEREAS, this uncollectable debt is being brought before the Governing Board of Directors for consideration of dismissal as a legal debt owed to the YRCAA.

BE IT THEREFORE RESOLVED that the YRCAA Board of Directors dismisses the attached debt owed to the YRCAA in the amount of \$1,500.00 as uncollectable, and directs staff to remove the debts from the YRCAA's list of accounts receivable.

On motion of _____, seconded by _____,
the foregoing resolution is hereby PASSED AND ADOPTED by the Yakima Regional
Clean Air Agency Board of Directors on this 8th day of August 2019.

Jon DeVaney, Chair

Jose A. Trevino, Director

Norm Childress, Director

Steven Jones, PhD, Director

Carmen Mendez, Director

Christa Owen, Clerk of the Board