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December 29, 2017

RE: Instruction for Submitting Forms and Paying Online Registration - 2018

Dear Registered Source:

You are now able to complete, submit your registration forms and pay fees online.

Submit the form online

Fillable forms are available on the YRCAA website at www.yakimacleanair.org. Click “Forms & Services”, and then select “Form& Registration”. Next, complete and submit the form(s) that applies to your facility. You can submit the form by clicking the red submit button or email to registration@yrcaa.org.

Pay online

Registration invoices can be paid through YRCAA’s main page. Click pay online on the top of the main page to make payment.

If you have created an account through Xpress Bill Pay in the previous years, you still can pay the invoice(s) through that account www.xpressbillpay.com or you can pay using our website as stated above.

If you prefer to open an account with Xpress Bill Pay, the following is how to register through their website:

1. Go to www.xpressbillpay.com and click sign up;
2. Below “New to Xpress Bill Pay?”, put your email address and password;
3. Verify your email and re-login;
4. Below “Add account”, select “Yakima Regional Clean Air Agency”;
5. Enter our account number as shown in the invoice or enter business name to make payment; and
6. Once your bill is added to your account, you can view and pay your bill online or set up a recurring auto payment schedule.

Definitely, you still have the option of mailing in your registration forms and fees to our office.

If you have any questions, please do not hesitate to contact us at (509) 834-2050 ext. 105 or ext. 107. Thank you.