



**Summary of the Governing Board of Directors Meeting**

**Location, Date and Time:**

**Yakima City Hall Council Chambers,  
p.m.**

**September 11, 2014**

**Time: 2:00**

1. **John Gawlik, Board Chair**, called the Meeting to order at 2:00 p.m.
2. **Patty Walker, Clerk of the Board**, conducted roll call. *There was a quorum.*

<b>PRESENT WERE:</b>	
<b>BOARD MEMBERS:</b> John Gawlik, Small City Representative Steven Jones, County Representative Rand Elliott, County Commissioner Micah Cawley, Large City Representative  <b>LEGAL COUNSEL:</b> Gary Cuillier, Board Counsel  <b>IDENTIFIABLE VISITORS:</b> There were several unidentified visitors.	<b>STAFF:</b> Gary Pruitt, Executive Director Patty Walker, Clerk of the Board Keith Hurley, Compliance/Monitoring Division Mark Edler, Executive Division Christa Owen, Fiscal Program Manager Quatandra Jarvis, Executive/Engineering  <b>MEDIA:</b> Mike Brown, YPAC

3. **Additions and Deletions to Agenda** - Board Chair, John Gawlik, asked if there were any additions or deletions. There were none.
4. **Public Comment** - Board Chair, John Gawlik, opened the comment period. He stated the Chair reserves the right to put a time limit on those wishing to be heard. There were no comments. Comment period was closed.
5. **Consent Agenda**
  - 5.1 By consent, approve August 14, 2014 Board Meeting Summary;
  - 5.2 By Consent, accept August 14, 2014 Study Session Meeting Summary; and
  - 5.3 By consent accept August, 2014 Monthly Activity Report.  
Chair asked for a motion. Rand Elliott moved to approve Consent Agenda items 5.1 through 5.3. Micah Cawley seconded – motion carried by all.

**REGULAR AGENDA**

6. **Director's Report**  
Ag Task Force and Dairy Workgroup  
 Mr. Pruitt advised the Ag Task Force will meet October 16<sup>th</sup>. The draft Dairy Policy Report will be presented for discussion to the Task Force at that meeting.

The Dairy Workgroup meets September 25<sup>th</sup>, at which time the draft Dairy Policy Report will be discussed. The final report will be presented to the Board at the November Board Meeting.

PM Advance Program – Path Forward

Mr. Pruitt reported on the second PM Advance Program meeting held August 12<sup>th</sup>. The meeting was not well attended, but discussion was productive. The next meeting is scheduled for October 14<sup>th</sup>. PM2.5 Reduction Measures and Programs Assessment has been sent to the members in preparation for the October meeting to provide for their comments and suggestions. Copy attached.

2015 Permit Fees

Mr. Pruitt advised at this time we do not foresee the need to increase permit fees for 2015. An analysis is being conducted to determine appropriate fees for 2015.

## ACTION ITEMS

### 7. **Reauthorize Agency Credit Card**

Mr. Pruitt asked the Board to reauthorize the Agency credit card. In 2007 it was issued as a private-sector credit card rather than for a public agency. The bank needs Board to certify, or authorize staff to sign the paperwork. Mr. Gawlik asked if Board could authorize staff to sign the Officer's Certification. Mr. Pruitt responded yes.

Rand Elliott moved to authorize Mr. Pruitt as Auditing Officer and Ms. Christa Owen as Alternate Auditing Officer to sign the Certification. Micah Cawley seconded. Motion was approved by all.

### 8. **Fiscal Programs**

Ms. Christa Owen asked Board to approve August Accounts Payable totaling \$27,039.27. They are reimbursed \$2,183.15 from the Wood Stove Grant, and \$992.62 from the Enterprise program. Ms. Owen asked approval of August payroll, \$61,933.53. Rand Elliott moved to approve payables. Steven Jones seconded. Payables were approved by all.

## DIVISION/PROGRAM REPORTS (See written reports for complete details.)

### 9. **Engineering and Planning Division Report**

Dr. Hasan Tahat reported on Division activities, and advised staff is working on an EPA STAR Grant, "Air Monitoring for Communities" in collaboration with WSU. The Governor's burn ban expired at noon on September 3, 2014. The burn ban called by the Agency in support of the Governor's ban lasted for a total of 10 days.

### 10. **Compliance and Air Monitoring Division Report**

Mr. Keith Hurley referred Board to Division activities for August. Mr. Hurley reported the new employee, Kelsey Sanford, is working with him on the EBAM in Sunnyside, and referred Board to the 2014 First Quarter Air Quality Data Report attached.

### 11. **Executive Division Report**

Mr. Mark Edler reported on the Wood Smoke Reduction Grant as nearly all being spent. A total of 191 uncertified devices have been removed from service, 119 WSCO, 58 Rebate, and 15 bounties.

Mr. Edler advised of the Wood Stove Bounty event at Pacific Steel on September 13<sup>th</sup> from 9 a.m. to 1 p.m. Participants for the program must pre-qualify by signing up at our office or web-site. We currently have 50 stoves signed up for the Bounty event.

### 12. **Other Business and Adjournment**

Board Chair asked if there was any other business. There was none. Steven Jones moved to adjourn. Rand Elliott seconded. Meeting adjourned at 2:18 p.m.

  
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John Gawlik, Chair

  
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Patty Walker, Clerk of the Board

**Audio CD of this meeting is available at the YRCAA.**  
*Meeting Summary submitted to Board for approval October 9, 2014.*