



Minutes of the May Meeting for the Governing Board of Directors

Location, Date and Time:

Yakima City Hall Council Chambers

May 13, 2010

Time: 2:00 p.m

1. **Tom Gasseling, Chair**, called the Meeting to order at 2:02 p.m.
2. **Clerk of Board – Roll Call** There was a quorum. All Members were Present.

PRESENT WERE:	
BOARD MEMBERS: Tom Gasseling, Member-at-Large, Chair Kevin Bouchey, County Commissioner–Vice-Chair Bill Lover, Large City Representative Dick Camp, County Representative Bob Jones, Acting Small Cities Representative	STAFF: Gary W. Pruitt, YRCAA Director Clerk of the Board Staff, Engineering/Planning Division Staff, Compliance/Monitoring Division Staff, Public Education Outreach Staff, Fiscal Program Manager
LEGAL COUNSEL: Gary Cuillier, Board Counsel	VISITORS: Larry Fendell, Citizen Jim Dyjack, Citizen
ABSENT: John Tierney, Alternate, Small Cities Rep Rand Elliott, Alternate, Co Commissioner Micha Cawley, Alternate, Large City Rep	MEDIA: Bonnie Lozano, YPAC

3. **Additions and Deletions to Agenda** – There were none.
4. **Public Comment** – There were none.

CONSENT AGENDA

- 5.1 By consent, approve Minutes of April 8, 2010;
- 5.2 By consent, accept and file April, 2010, Monthly Activity Report.

Bob Jones moved to approve Consent Agenda items 5.1 thru 5.2. Kevin Bouchey seconded. Consent Agenda items were approved.

REGULAR AGENDA

6. **Acknowledge 30-day Comment Period FY 2011 Budget**
 Tom Gasseling announced for the record that the 30-day comment period for FY 2011 Budget began May 1, 2010 and will end June 1, 2010. Comments will be accepted until 5:00 p.m., June 1, 2010.
7. **Director’s Report – Refer to written report for detail**
 Gary Pruitt, Director, reported on the following:
Forest Service Burning - Staff reported on the results of the meeting with the Department of Natural Resources (DNR) held in Ellensburg. DNR agreed that their Smoke Management Plan (SMP) needed to be updated. The plan will not be revised until CY 2012 due to budget constraints. Staff has concurrence with DNR to work with Agency staff in coordination of burns.

There was discussion by Board and staff on the number of acres and pile size planned for burning and their latest ads on radio and television. Staff continued with the letter received from Naches Ranger District with their agreement for burning and coordination with staff. This upcoming burn season will demonstrate how well it will work. Staff will keep Board advised.

Federal Legislature – Staff reported that the Federal Budget has not been approved yet. If approved, Region 10 will get an additional \$1.8 million dollars. We are not sure how much WA and local air agencies will receive. Today staff sent letters signing on with other agencies requesting support for budget approval.

Agricultural Burn Permit Fees – Staff reported the Director has been appointed as the local air agencies representative to the Agricultural Burning Practices and Research Task Force, and continued with the meeting attended April 15th in Ellensburg. Staff continued Michael Bush, WSU Extension, Ric Valicoff - Grower, John Deveney - Growers and Shippers Association were in attendance also. The recommended agreed fee structure proposed in April was approved May 4th in Spokane for per pile, and an increase for per acre burned.

Per pile fee: A minimum fee of \$80 for up to 100 tons of material burned; and
A fee of \$.50 per ton of material burned for each additional ton above 100 tons.

Field burning: Per acre \$2.75 with a cap of \$3.75 per acre.

Staff will be meeting with our local stakeholder's group to discuss the new fee structure.

Compliance Assistance Program - Staff introduced to the Board the Compliance Assistance Program (CAP) and directed Board to the attachment outlining how it will work. Staff continued with staff's involvement, how it benefits our registered sources, and the timeline for implementation and posting on our website.

This is a collaboration of staff and will provide free of charge information for sources. Staff wants the CAP ready for implementation by May, 2011, with all documents completed and available on our website by September, 2011. The goal and purpose is to build better relationships with our regulated sources.

ACTION ITEMS

8. **Fiscal Program Report – Approve Accounts Payable, Payroll**
Ms. Christa Owen, Fiscal Program Specialist, began with April Accounts Payable in the amount of \$24,508.64; of which \$11,660.64 is for Woodstove Change-Out, and payroll in the amount of \$67,194.22. Staff asked for Board approval. Bob Jones moved to approve accounts payable and payroll. Kevin Bouchey seconded. Motion was approved.

Staff referred Board to the Supplemental Income and Budget Verification Analysis. Staff asked if there were any questions. There were none. That concluded the Fiscal Program Report.

DIVISION/PROGRAM REPORTS

9. **Refer to written reports for clarity. Accept Engineering and Planning Division Report**
Hasan Tahat, Division Supervisor, reported to the Board that staff on the progress of revising our Regulation. Staff referred Board to the Table of Contents provided in their packet and continued that Regulation 400 needs to have New Source Review requirements included which were removed from Regulation 1. The pre-proposal statement will be filed, Friday, May 14th, with a target date for adoption early next year.

Staff reported briefly on the DNR meeting held in Ellensburg, April 7, 2010, and referred Board to the attached report. Staff reported on Division activities and PM2.5 graphs for April. Dick Camp questioned if there was an exceedence showing on the graphs? Staff responded yes, actually there were two on back-to-back dates.

That concluded the Division Report.

10. Accept Compliance and Air Monitoring Division Report

Keith Hurley, Division Supervisor, reported on staff activities for April. Staff noted the Registered Source Inspector had completed his Northwest Opacity Certification duties and was actively doing source inspections.

Staff continued with the PM2.5 Emissions Reduction Program report. Staff overspent the budget by \$1,310. Staff gave statistics of the program and added he believes the success of this program will be felt during the next heating season.

Jim Dyjack, citizen, questioned the number of odor complaints included in the Division Activities Report. He stated the report showed three, while he knows he called in 17 odor complaints during the month of April. Board and Staff discussed the process for receiving and recording complaints on the complaint line. Tom Gasseling stated that if the recording and staff practices are different the message should be changed.

Gary Pruitt requested Mr. Dyjack provide him with dates and times he called with his complaints. Mr. Dyjack said he would be happy to do that. Staff will check on the complaints, and the voice mail message for the complaint line. Board and staff thanked Mr. Dyjack for his comments.

That concluded the Division report.

11. Accept Public Information Program Report

Dave Caprile, Public Information Officer reported on the Wood Stove Change-Out (WSCO) and efforts to secure funding to continue this important program. Staff continued that National Propane provided a rebate to customers that replaced their wood stoves with propane. The rebate is forthcoming. Staff concluded the report that we have 83 households on a waiting list to have stoves replaced, and thanked our partners for their participation this year. Formal recognition for their participation will be later.

Staff continued with the Arbor Day festivities at the Arboretum held April 17th. Two staff members participated and helped children make buttons while discussing clean air issues. Staff continues to update brochures in both English and Spanish translations. Staff acts as interpreter for Spanish speaking public coming into YRCAA.

Board commended staff on the WSCO program. There was discussion and suggestions for seeking funds or grants to continue the WSCO program.

That concluded the Program report.

12. Other Business & Adjournment

Tom Gasseling asked if there was any other business. There was none. Bob Jones moved to adjourn. Bill Lover seconded. Meeting adjourned at approximately 2:42 p.m.

Tom Gasseling, Board Chair

Patty Walker, Clerk of the Board

Audio CD of this meeting is available at the YRCAA.
Minutes submitted to Board for approval June 10, 2010.