

Staff reported that we received word that our 2010 and 2011 base grant will be restored to the 2008 level.

Staff reported that we have begun work on the Draft FY 2010 Budget which will be presented at the May Board Meeting. The 30-day comment period will begin prior to the May 14th Board Meeting. Work Plans are being reviewed and restructured to ensure work is allocated to areas that are needed. Staff is looking closely at discretionary and non-discretionary work. Discretionary work will be removed to focus on work needed to reduce PM_{2.5} emissions. One area that is to be eliminated is the PM₁₀ monitor. YRCAA has not recorded an exceedence for PM₁₀ for 18-years, and monitor is obsolete. Budget comment period will end prior to the June Board Meeting.

ACTION ITEMS

7. Dismiss Uncollectible Debt – Resolution 2009-02

Gary Pruitt asked Board to approve Resolution 2009-02 dismissing uncollectible debts. The debts date back to 1999. Amount to be dismissed is \$67,147.52. Staff would like to have these debts removed from our books. Staff listed reasons why debts were selected and deemed uncollectible. Dick Camp asked staff the protocol and criteria staff uses in sending a debt to collection. Staff responded that the procedures are listed in Administrative Code Part B, Section 10. Discussion continued on how debts are pursued, list of debts presented, that YRCAA has tried to be listed on bankruptcies to no success. Staff has renegotiated a new contract with the Collection Agency to allow a 50% collection fee rather than 35%. Board asked Fiscal Program Manager Lyne Monroe to present a list of debts that are currently with the collection agency.

Kevin Bouchey moved to approve Resolution 2009-02. Bill Lover seconded. Resolution 2009-02 to Dismiss Uncollectible Debts was approved.

8. Results of WA State Audit

Gary Pruitt reported to Board that the State Auditor performed a thorough in depth audit of YRCAA for the period July 1, 2006 through June 30, 2008. Staff is happy to report there were no findings. Staff was pleased with the exit conference on March 26, 2009. Staff reported the Management Letter from the State Auditor listed two items; Air Operating Permit program billing error which has been corrected for the next Fiscal Year. Staff stated that Hasan Tahat will explain the new method for assessing the Title-V fees.

The second item on the Management Letter dealt with YRCAA adhering to its collection policy in Administrative Code Part B, Section 10. Staff referred Board to a draft letter to the cities of Toppenish, Wapato and Harrah on their unpaid Supplemental Income Assessments. Staff has spoken with State Attorney General's Office and stated they had not changed their position that they gave in January, 2007. Staff will be sending the letter to the cities on the Reservation and asked Board for their direction.

Tom Gasseling discussed the credit card issue of a cash advance. Staff reported it was a cash advance issue dealing with the credit card and need to cover a shortfall. Staff has resolved this issue by removing cash advance privileges from all credit cards. After discussion on other auditing issues, Board was asked to accept the report by minute action. Kevin Bouchey moved to the accept report. Dick Camp seconded. Report was accepted.

DIVISION/PROGRAM REPORTS

Refer to written reports for clarity.

9. Accept Engineering and Planning Division Report

Hasan Tahat, Engineering and Planning Division Supervisor, reported that he and Dave Caprile had a second conference call with EPA, Ecology, Yakama Indian Nation and Colville Indian Reservation regarding a potential collaborative grant proposal to change out smudge pots. Other equipment may be considered as well. The proposed grant would be funded by the Diesel Emission Reduction Act (DERA).

Staff continued with a short description of a new way to determine annual fees for sources with Air Operating Permits (AOP) to cover direct and indirect costs of the program. The new methodology will distribute costs in a more equitable manner to avoid larger sources paying disproportionate fees. The

methodology uses three components; a flat fee component calculated at 35% of the program costs, a complexity component calculated at 40% of the program costs, and an emissions component calculated at 25% of program costs. Staff will present a Resolution and a detailed description of the recommended methodology and request Board approval at the May Board Meeting. Tom Gasseling asked if the AOP sources had been contacted. Hasan responded that he had spoken with some of the sources, and they were in agreement with the proposal.

There was discussion by Board and Staff on DERA funds and AOP funds. Staff referred Board to the air quality charts, and stated there were no exceedences in the month of March.

10. Accept Compliance and Air Monitoring Division Report

Keith Hurley, Compliance and Air Monitoring Division Supervisor, reported that 20 Speciation Samples, nine PM_{2.5} Federal Reference Monitor (FRM) samples, 10 PM₁₀ Federal Reference Monitor and 5 PM₁₀ FRM samples were collected and submitted for quality assurance. This is the end of the second season for Speciation Samples.

The Compliance Division investigated 40 complaints, issued 2 Notices of Violation and 29 Assurances of Discontinuance, and processed 15 Notifications of Demolition or Renovation. Two Notices of Penalty were issued for previously issued Notices of Violations. There were no industrial source inspections completed due to staff being at Northwest Opacity Certification (NOC) Spring Season. The Spring Season runs from March 3rd to April 17th of this year.

Staff reported that, to more efficiently utilize resources presently available to the division, staff is looking for ways to economize, by eliminating and streamlining work to be done. Staff has determined, after review of work to be done, that after Yakima County has been determined to be in compliance for PM₁₀, staff is preparing to discontinue all PM₁₀ FRM monitoring tasks effective FY 2010.

Another area that has been streamlined is the enforcement program. Previously we have exceeded the 30-day timeline for violations. We issue a Notice of Violation (NOV), track it, have a settlement meeting and get the violation put to bed. These are two areas we have determined to help with manpower. Although, we still need more staff to accomplish the work needed.

Staff asked if there were any questions, there were none.

11. Accept Fiscal Reports and Approve Vouchers

Lyne Monroe, Fiscal Program Manager, asked Board to approval accounts payable in the amount of \$127,769.38. Staff continued that over \$120K of that amount goes to vendors paid out for WSCO Grant Reimbursements. Staff asked Board to also approve payroll vouchers in the amount of \$67,513.19. Bill Lover moved to approve fiscal vouchers. Kevin Bouchey seconded. Vouchers for accounts payable and payroll were approved.

Ms. Monroe continued that the Supplemental Income spreadsheet and Budget Verification Analysis for March were included for their review and asked if there were any questions. There were none.

12. Accept Public Information Program Report

Dave Caprile, Public Information Officer for Public Education and Outreach reported that the 2009 Woodstove Change-Out Program has completed 37 wood stove installations, with 19 in some stage of being completed. A total of 56 wood stove change outs have been completed. Staff reported that things have been picking up in the program since we began doing some advertising. Staff has requested some of the funds that we returned be again made available to us. YRCAA may receive between \$6 and \$10K to continue our program. The program is rapidly coming to a close, with several interested parties being added to our list for the FY 2010 program.

There were no burn bans in the month of March. As reported earlier by the Engineering and Planning Division. On March 25th staff met with the parties Hasan reported earlier working on a collaborative grant proposal to change out smudge pots. Staff is encouraged that this serves to reestablish a relationship with the Tribe that has not been the case for many years. The door is open for future discussion and cooperation between our agencies.

Staff offered that he is currently working on a presentation for local agencies, organizations and communities which has been developed to provide information on the future YRCAA work necessary in light of the potential of Non-attainment designation for Yakima County. The Executive Director and Public Information Officer have prepared a power point and are in the process of arranging to present it.

13. Other Business & Adjournment

Tom Gasseling asked if there was any other business. Dick Camp moved to adjourn. Kevin Bouchey seconded. Board adjourned at approximately 2:55 p.m.

Tom Gasseling, Board Chairman

Audio CD of this meeting is available at the YRCAA.
Minutes submitted to Board for approval May 14, 2009.

Patty Walker, Clerk of the Board