



Meeting Vita

Location: Yakima County Courthouse
 Commissioners Hearing Room, B33

Time: 2:00 p.m

**BOARD OF DIRECTORS
 BOARD MEETING MINUTES
 JANUARY 10, 2008**

1. **Tom Gasseling, Chair**, called the Meeting to order at 2:00 p.m.
2. **Clerk of Board – Roll Call** There was a quorum.

PRESENT WERE:	
BOARD MEMBERS: Tom Gasseling, Member-at-Large, Chair Rand Elliott, County Commissioner Bill Lover, Large City Rep LEGAL COUNSEL: Gary Cuillier, Board Counsel ABSENT: Bob Jones, Small Cities Rep., Vice-Chair Mike Leita, County Commissioner Allen Schmid, Alternate, Small Cities Rep Neil McClure, Alternate, Large City Rep Ron Gamache, Alternate, Co Commissioner	STAFF: Gary Pruitt, YRCAA Director Patty Walker, Clerk of the Board Staff, Engineering Staff, Fiscal Manager Staff, Public Information Officer Staff, Permit Engineer VISITORS: Jim Dyjak, Citizen Larry Fendell, Citizen MEDIA: Mike Brown, YPAC

3. **Additions and Deletions to Agenda** – Chair asked if there were any additions or deletions to the Agenda. There were none.
4. **Public Comment**
 Chair, Tom Gasseling asked if there were any public comments. There were none.
- 5.1 By consent, approve Minutes of December 13, 2007 Board Meeting.
- 5.2 By consent, accept and file YRCAA Calendar of Meetings.
- 5.3 By consent accept and file YRCAA December, 2007 Activities.
- 5.4 By consent, approve and file transmittal of January fiscal vouchers in the amount of \$105,441.42.
- 5.5 By consent, accept and file December Air Quality Data.
- 5.6 By consent, approve and file Local Assessment Status Report for 2007 and 2008.
- 5.7 By consent, approve and file Resolution 2008-02 appointing Custodian and Auditing Officers for YRCAA until 2010.

Bill Lover moved to approve Consent Agenda items 5.1 thru 5.7. Rand Elliot, seconded.
 Consent Agenda items were approved.

REGULAR AGENDA

6. Board support for Legislation for future Wood Stove Change-Out Program, Resolution 2008-01

Gary Pruitt, Executive Director, reported that other local air agencies, the Hearth and Realtors Association are supporting YRCAA to have the Governor's Supplemental Budget include monies for continuing the Woodstove Change-Out Program for 2008. Staff asked the Board to support YRCAA's request by signing Resolution 2008-01. Staff provided a copy of the draft letter to the State Legislators stating the purpose and need for funding this important program.

There was discussion by Board Members and Staff. Board and Staff discussed concerns if the funding is not approved, and Board suggested calling as well as mailing the letter and Resolution. Rand Elliott moved to approve Resolution 2008-01. Bill Lover seconded. Resolution 2008-01 was approved.

7. Accept Public Information Report

Dave Caprile, Public Information Officer, reported on the Wood Stove Change-Out Program, with seven stoves being replaced. YRCAA is ahead of some of the other local agencies involved in the Program. However, things are sluggish with this Program throughout the State. Staff just received word that the Program will be extended for a month or two. Staff will keep Board updated on how things are going.

Carl Brookshire, Technical Program Manager, was to give a demonstration of YRCAA's new Web Page, but not able to attend as he is ill. Staff gave an explanation of components and that there is a short biographical of Agency staff members. Asked Board if they would agree to being on our Web Page? If so, would they please provide a short bio? Tom Gasseling suggested that Staff address this after the new Board is in place. Tom added that he would not have a problem with it.

8. Accept Engineering/Planning Division Report

Hasan Tahat, Division Supervisor, reported that the Wood Smoke Work Group has submitted to the Governor's office for her approval their final report with recommendations. YRCAA is continuing with the July, 2007PM_{2.5} Strategic Plan that was approved by Board. Staff continued that the Department of Ecology has recommended that Yakima County be classified as non-designated for PM_{2.5}.

Staff reported that the Speciation Monitor is operational. Data from the Speciation Monitor has been sent to EPA labs for analysis. Staff has not received the results from EPA, but hope to bring results to the February Board Meeting. The Toppenish monitor has been down and caused reluctance by EPA to call burn bans in conjunction with YRCAA. Staff will be meeting with Ecology to discuss the issue. There was discussion by Board and Staff on this issue. Tom Gasseling offered that many of the growers on the Reservation have observed YRCAA's burn bans, even though they were able to burn. Tom feels this disparity is an issue on the air quality data as reported by Yakima's monitors, especially if Yakima County is designated as in non-attainment. Staff appreciated and thanked Tom for his comments on this issue.

9. Accept Financial Report

Lyne Monroe, Fiscal Program Manager, reported to the Board that the Transmittal provided for Board approval has a new format. It is in the same format as given to Yakima County Treasurer. Staff asked Board to advise if this format is not acceptable. Staff provided Board with the monthly Budget Verification of Accounts (BVA) and noted that per Board recommendation a column was added to provide percentage of Budget has been achieved.

Staff will provide the first quarterly report at the April Board meeting. Rand Elliott requested that the BVA and Transmittal be provided for review prior to the Board Meeting. Staff agreed.

10. Accept Director's Report

Gary W. Pruitt, Executive Director reported the following items to the Board of Directors. No action required at this time.

2007 Accomplishments – Director provided the list of 2007 Accomplishments to the Board. Staff reported that there are other accomplishments that are not listed. The accomplishments that were

outstanding and notable are listed. Staff briefly went through the list and acknowledged that even with the Agency being short two full-time positions Staff has provided service to the community in a professional manner. Staff added that this is representative of the concept of Total Quality Management, and thanked Staff for their hard work in 2007.

Wood Smoke Compliance – Director reported that during the twelve days of curtailments in December YRCAA did not exceed the federal PM2.5 standard. There have been some violations, but were addressed without enforcement action. Overall compliance has been good. Some of the field contacts during curtailments have resulted in applications for the Wood Stove Change-Out Program.

State Audit – The State Audit that had been conducted at YRCAA encompassed two Fiscal Years rather than Calendar Years. The final results will be given to the Board in February. An Exit Conference was held January 9th, the State Auditor provided information to Staff. The Audit was conducted using a risk-based approach, covering accountability for public resources and issues with one finding in regards to Title V source permit fees. Details will be provided in the final report to your Board. Staff offered that several things have happened since the time of occurrence. Board approved the new formula for Title V fees in 2007. Staff offered to discuss with Board individually, or at the next Board Meeting at which time Staff will request Board guidance.

Staff added that in the discovery of any problem there is an opportunity to improve. Rand Elliott responded that Board will wait for report from Staff.

11. Other Business

There was none.

12. Adjournment

Rand Elliott moved to adjourn. Bill Lover, seconded. Meeting adjourned approximately at 3:00 p.m.

Tom Gasseling, Chair

Audio cd of this meeting is available at the YRCAA for review.
Minutes submitted to Board for approval February 14, 2008.

Patty Walker, Clerk of the Board