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<http://www.co.yakima.wa.us/cleanair>

**Meeting Vita**

**Location:** Yakima County Courthouse  
 Commissioners Hearing Room, B33

**Time: 2:00 p.m**

**BOARD OF DIRECTORS  
 BOARD MEETING MINUTES  
 MAY 8, 2008**

1. **Tom Gasseling, Chair**, called the Meeting to order at 2:00 p.m.
2. **Clerk of Board – Roll Call** There was a quorum.

<b>PRESENT WERE:</b>	
<b>BOARD MEMBERS:</b> Tom Gasseling, Member-at-Large, Chair Bob Jones, Small Cities Rep., Vice-Chair Rand Elliott, County Commissioner Bill Lover, Large City Rep  <b>LEGAL COUNSEL:</b> Gary Cuillier, Board Counsel  <b>ABSENT:</b> Mike Leita, County Commissioner Allen Schmid, Alternate, Small Cities Rep Neil McClure, Alternate, Large City Rep Ron Gamache, Alternate, Co Commissioner	<b>STAFF:</b> Gary Pruitt, YRCAA Director Patty Walker, Clerk of the Board Staff, Engineering Staff, Fiscal Manager Staff, Public Information Officer Staff, Acting Compliance/Monitoring Division  <b>VISITORS:</b> Larry Fendell, Citizen Jim Dyjak, Citizen Michelle Blanchard, Citizen  <b>MEDIA:</b> Mike Brown, YPAC

3. **Additions and Deletions to Agenda** – Chair asked if there were any additions or deletions to the Agenda. There were none.
4. **Public Comment**  
 Chair, Tom Gasseling asked if there were any public comments. There were none.
- 5.1 By consent, approve Minutes of March 13, 2007 Board Meeting (April Board was cancelled due to lack of quorum).
- 5.2 By consent, accept and file YRCAA Calendar of Meetings.
- 5.3 By consent accept and file YRCAA March and April, 2008 Activities.
- 5.4 By consent, approve 2008 Agricultural Burn Permit Fee Increase, per Resolution 2008-05.

Bob Jones moved to approve Consent Agenda items 5.1 thru 5.4. Bob Jones seconded. Consent Agenda items were approved.

**REGULAR AGENDA**

6. **Receive YRCAA Director’s Report**  
 Executive Director, Gary Pruitt reported to Board of the Presidents statement on Climate Change and the efforts of the National Association of Clean Air Agencies recommending that the core grants, Sections 103 and 105 be increased, and the Legislative sessions went well; Governor signed into law reducing Wood Stove Burn Ban triggers, Wood Stove Change-Out Program was included, Climate Change Framework, Greenhouse Gas Auto Labeling, and Growth Management

and Climate Change pilot program for local governments to update their Growth Management Plans.

Wood stove compliance season is over.

Staff reported that the vacant front office position has been replaced with two part-time Administrative Assistants, one assigned to the front office, and one assigned to the Engineering Division.

YRCAA will submit our long-term six-year plan to Ecology for the wood stove change-out. Climate Change article in COG's newsletter was done very well.

Staff will present the Public Information reports for Dave during his absence today. Staff advised that Dave Caprile is attending the Wood Smoke Group at which he has been requested to make a presentation regarding YRCAA's program and methods that were used to implement the program. A staff member of OIC is attending with Mr. Caprile.

Staff referred to the Draft FY 08-09 Budget which was discussed in full during today's Study Session.

### ACTION ITEMS

- 7. Approve \$15,000 Expenditure for the Spring Woodstove Rebate program**  
Executive Director, Gary Pruitt presented for Dave Caprile the Spring Woodstove Rebate Program. The \$15,000 was appropriated in last year's Budget. Staff will try to keep it under \$15,000 as it did last year. This popular program continues with previous partners and some new partners. Board is asked to approve this expenditure by minute action.

Bill Lover moved to approve \$15,000. Rand Elliott seconded. Motion was approved.
- 8. Administrative Code Part B, Section 11**  
Gary Pruitt advised Board of changes that had been made in Administrative Code Part B, Section 11, establishes a policy for systematically setting Classifications, Positions and Compensation for YRCAA staff. Staff referred to changes that were in strike-out, and underlined format. Staff listed changes per page and section address. Changes occurred on pages 11-1, 2, 3 and 4, section 11.2 Classifications. Positions 11.3, pages 11-4, 9, 10, and noted that 11.3.5.d. Office Assistant had been added. In Section 11.4, page 11-11 and 12, changes were made. In 11.4.2 Pay Increases, the following statements were added "This subsection does not guarantee or entitle any employee to a pay increase. Rather, it provides for a systematic, non-arbitrary approach to determining how pay increases are awarded to employees" and "Pay increases are also contingent on available funding and may be frozen for all employees during any budget cycle".

Staff asked Board to approve Administrative Code Part B, Section 11. There was discussion by the Board. Board asked to continue to June Board Meeting as they needed more time to consider it before voting.
- 9. YRCAA Draft FY 08-09 Budget**  
Gary Pruitt asked Board to officially open public comment period for the Draft FY 08-09 Budget. Tom Gasseling, Board Chairman, asked if anyone wanted to make a comment on the Draft FY 08-09 Budget to come forward, and give their name and address. There were none. Staff advised that the budget was public noticed in both the Yakima Herald Republic and Daily Sun News, stating that the comment period closed June 7, 2008. Staff advised Board as we get current information through the month of May we will adjust the budget.

Board stated their appreciation for all the hard work, format and visual appearance of the Draft Budget.

## DIVISION/PROGRAM REPORTS

### 10. **Accept Public Information Report**

Gary Pruitt, in Dave Caprile's absence, gave the Public Information Report. Staff commended Dave Caprile for his work in bringing all the partners together to have a successful Woodstove Change-Out Program. Staff gave information on number of Change-Outs, and publicly acknowledged and thanked OIC for their participation in the program, in all there were 21 partners.

Tom Gasseling, Board Chair, was happy with the program and appreciated Dave's work.

### 11. **Accept Report on Engineering and Planning Division**

Hasan Tahat, Division Supervisor, advised Board that the annual performance audit of the Title V sources has been completed. Staff will provide Board with a copy of the Audit results. Staff feels the Audit went well.

Staff continued by reporting that the Governor has signed the supplement budget that included \$1.5 million dollars for the Woodstove Change-Out Program. Staff is asking for \$600,000. Board was referred to the speciation data that was presented in the April Board packet. Board would like to have the pollutants that impact the valley during winter months, i.e., wood smoke listed so they can be aware of what they are. Staff said as they have more data they will be able to do that. Staff advised Board that the Planner resigned, March 28<sup>th</sup>.

Staff reported that registration is completed and one Title V permit is being renewed, the new criteria by NESHAP for auto body shops and will get information to sources, and that 390 school buses have been retrofitted. The current grant is coming to an end.

### 12. **Accept Fiscal Reports and Approve Vouchers**

Lyne Monroe, Fiscal Program Manager, asked Board to ratify the April transmittal and payroll vouchers, and approve May transmittal and payroll vouchers. Bill Lover moved to ratify and approve. Bob Jones seconded. Motion was approved.

Staff reported to Board that 4-cities received letters stating they were late in paying their Supplemental Income and should pay to avoid being turned over to collection. Two have paid. However, Toppenish and Wapato refuse to pay their share. There was discussion as to whether they should be turned over to collection. Rand Elliott felt it was a legal issue of going against state law and should be handled in that respect rather than turning over to collection. Gary Pruitt, Executive Director, stated that Toppenish requested a ruling from the Attorney General's Office, which said that they are required to pay even though they are on the Reservation. Tom Gasseling feels we should take legal action. Bob Jones reported that they have stated that they will not pay. Board asked Board Counsel, Gary Cuillier, his opinion. Gary Cuillier stated that if sent to collection it would be ignored. That maybe should have a court ruling on this.

It was determined that we should have legal action on it, or just let it go and do nothing. Gary Cuillier offered to call the City of Toppenish and discuss the issue with them. Tom Gasseling feels the cities will ignore it, Rand Elliott feels we should send another letter stating that either pay or we will take whatever legal action is need to collect.

**13. Accept Compliance and Air Monitoring Division Report**

Keith Hurley, Acting Compliance and Air Monitoring Division Supervisor, referred Board to the April Board report which outlined how the Division did during CY-07, and hopes for 2008. The Division has six-members which includes the Division Supervisor and is short one part-time member that did monitoring work. Staff provided information on Division responsibility for inspections, monitors, complaint response and Northwest Opacity Certification.

**14. Other Business**

Tom Gasseling asked if there was any other business. There was none. Tom Gasseling commended staff for the jobs they are doing and efforts to streamline responsibilities. He called for adjournment.

**15. Adjournment**

Bob Jones moved to adjourn. Bill Lover seconded. Board adjourned at 2:50 p.m.

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Tom Gasseling, Chair

**Audio cd of this meeting is available at the YRCAA for review.**

*Minutes submitted to Board for approval June 12, 2008.*

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Patty Walker, Clerk of the Board