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<http://www.co.yakima.wa.us/cleanair>

Meeting Vita

Location: Yakima County Courthouse
 Commissioner's Hearing Room B33

Time: 2:00 p.m

**BOARD OF DIRECTORS
 BOARD MEETING MINUTES
 JUNE 14, 2007**

1. **Tom Gasseling, Chair**, called the Meeting to order at 2:00 p.m.
2. **Clerk of Board – Roll Call** – Rand Elliott was absent. There was a quorum.

PRESENT WERE:	
BOARD MEMBERS: Tom Gasseling, Member-at-Large, Chair Bob Jones, Small Cities Rep., Vice-Chair Bill Lover, Large City Rep Mike Leita, County Commissioner	STAFF: Gary Pruitt, YRCAA Director Patty Walker, Clerk of the Board Staff, Engineering Staff, Fiscal Manager Staff, Public Information Officer Staff, Administrative Assistant
LEGAL COUNSEL: Gary Cuillier, Board Counsel	VISITORS: Jim & Linda Dyjak, Citizens Larry Fendell, Citizen Cathy Lovell, Citizen
ABSENT: Rand Elliott, County Commissioner Allen Schmid, Alternate, Small Cities Rep Neil McClure, Alternate, Large City Rep Ron Gamache, Alternate, Co Commissioner	MEDIA: Mike Brown, YPAC

3. **Additions and Deletions to Agenda** – Board Chair asked if there were any additions or deletions to the Agenda. There were none.
4. **Public Comment**
Chair, Tom Gasseling, asked if there were any public comments. There were none.
- 5.1 By consent, approve Minutes of May 10, 2007 Board Meeting.
- 5.2 By consent, accept and file YRCAA calendar.
- 5.3 By consent, accept and file May, 2007 Activities;
- 5.4 By consent approve June, 2007 Transmittals, in the amount of \$87,262.56
- 5.5 By consent, approve and file Local Assessment Status Report for 2006.
- 5.6 By consent, approve and file May Air Quality Data.

Bob Jones moved to approve Consent Agenda items 5.1 thru 5.6. Mike Leita, seconded. Consent Agenda items were approved.

REGULAR AGENDA

6. **Interim FY 2007-2008 Budget – Resolution 2007-05**
Gary Pruitt, Executive Director, advised Board that the Interim FY 2007-2008 Budget is based on an approximate four-month period, the same as last year. With the on-going fiscal audit/financial statements, YRCAA felt it best to wait until it was complete to finalize a Draft FY 2007-2008 Budget.

The Interim FY 2007-2008 Budget will serve until the FY 2007-2008 Budget is adopted in
 S:\Executive\PubInformation\Programs\Web Site\Web Site In Progress\Minutes\2007\14Jun07_Board Minutes.doc

August, 2007. Draft FY 2007-2008 Budget will be available at the July 12, 2007 Board Meeting.

Staff asked Board to approve Resolution 2007-05, Interim FY 2007-2008 Budget. Mike Leita moved to approve Interim FY 2007-2008 Budget per Resolution 2007-05. Bill Lover seconded.

Board discussion followed on the Interim Budget. Chair, Tom Gasseling asked if the Fiscal Audit would be complete, and if a representative from ACTS would attend the July Board Meeting? Staff responded they would be available. ACTS is close to having the financial statements completed and there should not be any major surprises.

Board approved Interim FY 2007-2008 Budget, Resolution 2007-05

7. Board Consider Approval of YRCAA Disbursement of Funds, Resolution 2007-06

Gary Pruitt, Executive Director, reported to Board that new legislation allows local air authorities to disburse funds. Staff's recommendation is for Board to approve Resolution 2007-06 allowing YRCAA to disburse funds in-house for expenses. This would allow better tracking of expenditure and revenue sources. This would be pending Board approval of Financial Procedures in Administrative Code Part B, Section 10. YRCAA would comply with RCW 42.24 and 43.88 continuing with BARS manual for accounting.

Staff reported on meeting with Yakima County Auditor and staff member, and Yakima County Treasurer. There was no apparent problem on their part with YRCAA disbursing funds in-house. Board questioned who would be the responsible party for vouchers issued. Gary Pruitt, as Executive Director, he would be.

Mike Leita moved to approve request as submitted. Bill Lover seconded. Resolution 2007-06 was approved.

8. Consider Approval of Administrative Code Part B, Sections 1 thru 5, Resolution 2007-07

Gary Pruitt, Executive Director, reported the comments made at the last May Board Meeting, and a couple other comments have been incorporated into the Administrative Code. The only other changes were typos, formatting and punctuation. Staff brings a recommendation for Board approval of Administrative Code Part B, Sections 1 thru 5.

Bob Jones moved to approve Resolution 2007-07, Administrative Code Part B, Sections, 1 thru 5. Bill Lover seconded. Resolution 2007-07 was approved.

9. Consider Approval of Local Assessment for Per Capita Rate for CY 2008, Resolution 2007-08

Gary Pruitt, Executive Director, noted that the decrease of the Federal Base Grant of \$23,000 reduced from 05-06 revenues, and pending PM2.5 non-attainment status, certain work will suffer. As a result, staff is recommending an increase in the Local Assessment to \$0.27 per capita for CY 2008. Monies from the increase would staff a part-time employee to work on an avoidance plan for PM2.5 non-attainment.

YRCAA is joining other air authorities in their opposition to the Federal Base Grant reduction. The Air Quality Managers group is joining together to send that message to EPA, and have the 105 Funding restored.

Bill Lover moved to approve Resolution 2007-08 to increase Local Assessment for CY 2008. Mike Leita seconded.

Board discussion followed. Each Board Member stated their concerns, and support of the increase. Staff assured this increase would be for CY 2008. All increases, or decreases are at Board's discretion.

Board approved \$0.27 per capita for CY 2008 Local Assessment,.

10. Director's Report.

Executive Director reported on four topics; Legislative Update, Modified CO Limited Maintenance Plan, Base Grant reduction, and impending purchase of a new vehicle for YRCAA.

Modification to CO Limited Maintenance Plan

Director asked Hasan Tahat to report on the CO Limited Maintenance Plan. Staff advised Board that COG has provided data that has resulted in a re-evaluation of the CO Limited Maintenance Plan. We are classified as in attainment for CO. As we have not exceeded levels for CO, EPA and DOE allowed staff to shut down the CO monitor.

We have to show that we have not exceeded values for CO and report annually until 2012. Staff has submitted data to EPA to be approved annually.

Legislative Update

Director reported that he will be attending a June 27th scoping meeting to discuss new Legislation to help reduce the impact of woodsmoke in urban growth areas. The Director will attend this first meeting and assign staff to attend future meetings.

The impact of this new legislation is intended to help provide funds to communities like ours to help with reduction of woodsmoke. There was discussion on the current Woodstove Rebate Program YRCAA is doing. The focus on lower income people to help replace their old woodburning devices with cleaner more efficient ones. Currently, only 30-stoves have been replaced. We hope to replace more. However, those that would like to replace stoves cannot afford them. Hope new legislation will help supplement programs such as these.

Grant Reduction

As reported earlier the Base Grant has been reduced. The Air Quality Managers Group is proposing to fight EPA's reduction. Staff will keep Board advised on progress.

New Vehicle

Director advised Board that the Authority has requested three quotes for a 2007 Ford Focus. The Authority intends to replace one vehicle and has budgeted \$16,000 for the purchase.

11. Other Business

Bill Lover has questions on the effects of trains traveling through Yakima and PM2.5. Within the next 5 to 10 years the number of trains will double. To thoroughly discuss the issue he will schedule a meeting with Staff.

There being no other business, meeting adjourned.

Mike Leita moved to adjourn. Bob Jones, second. Meeting adjourned at 2:55 P.M.

Tom Gasseling, Chair

Audio cd of this meeting is available at the YRCAA for review.
Minutes submitted to Board for approval July 12, 2007.