



Meeting Vita

Location: Yakima City Hall
 City Council Chambers

Time: 2:00 p.m

**BOARD OF DIRECTORS
 BOARD MEETING MINUTES
 JULY 12, 2007**

1. **Tom Gasseling, Chair**, called the Meeting to order at 2:00 p.m.
2. **Clerk of Board – Roll Call** – Mike Leita and Bob Jones weres absent. There was a quorum.

PRESENT WERE:	
BOARD MEMBERS: Tom Gasseling, Member-at-Large, Chair Rand Elliott, County Commissioner Bill Lover, Large City Rep Allen Schmid, Alternate, Small Cities Rep	STAFF: Gary Pruitt, YRCAA Director Patty Walker, Clerk of the Board Staff, Engineering Staff, Fiscal Manager Staff, Public Information Officer Staff, Administrative Assistant
LEGAL COUNSEL: Gary Cuillier, Board Counsel	VISITORS: Larry Fendell, Citizen DeAnn Hochhalter, Advanced Collision Repair Center, LLC
ABSENT: Bob Jones, Small Cities Rep., Vice-Chair Mike Leita, County Commissioner Neil McClure, Alternate, Large City Rep Ron Gamache, Alternate, Co Commissioner	MEDIA: Bonnie Lozanno

3. **Additions and Deletions to Agenda** – Board Chair asked if there were any additions or deletions to the Agenda. There were none.
4. **Public Comment**
 Chair, Tom Gasseling, asked if there were any public comments. There were none.
- 5.1 By consent, approve Minutes of June 14, 2007 Board Meeting.
- 5.2 By consent, accept and file YRCAA calendar.
- 5.3 By consent, accept and file June, 2007 Activities;
- 5.4 By consent approve July, 2007 Transmittals, in the amount of \$76,029.06
- 5.5 By consent, approve and file Local Assessment Status Report for 2007 and 2008.
- 5.6 By consent, approve and file June Air Quality Data.
- 5.7 By consent, accept and file Annual PM10 Limited Maintenance Plan Design Value Determination.

Rand Elliott moved to approve Consent Agenda items 5.1 thru 5.7. Allen Schmid, seconded. Consent Agenda items were approved.

REGULAR AGENDA

6. **Consider Report on Fiscal Audit by ACTS**
 Eric Kelsey, representative of ACTS reported that reports are in the preliminary draft status. Updates have been made and questions have been answered on cash transactions, accruals, and grant payables. ACTS should have a draft of all financial statements in about six-weeks.

Board asked, are there any surprises? Mr. Kelsey responded there were none. The work provides a level of confidence in numbers available by the Auditor, and for the budget and reserve balances. Revised spreadsheets will make future work with ACTS easier. Mr. Kelsey appreciated the help he received from Mike Madison when he had questions.

Tom Gasseling stated that this has been critical to ensure that information given is accurate and correct and finally being completed.

Gary Pruitt added that this will come with recommendations, several of which have been implemented already.

7. Open Public Comment Period for FY 2007-2008 Budget to be Considered for Adoption, August 9, 2007

Gary Pruitt, Executive Director, requested Board to open Official Comment FY 2007-2008 Budget comment period. Staff corrected the location of the Public Workshop being held in Sunnyside, WA on July 17th. Correct location is 1521 So First Street, the Sunnyside Community Center. Additions to the Budget will be Washington Governmental Entity Pool insurance information for 2007-2008.

Staff presented a Power Point presentation of the Draft FY 2007-2008 Budget. The presentation showed graphs and charts, expenditure summary, contingency reserves, defined resources, 07-08 goals for Admin-Fiscal and Personnel-Planning and Air Monitoring-Permitting and Compliance. Staff reported that the proposed balanced budget is \$1,405,054. Staff asked if there were any questions, there were none.

8. Board Consider Appeal of Notice of Penalty – NOP 6020 for Advanced Collision Repair Center, Inc.

Gary Pruitt, Executive Director/Air Pollution Control Officer gave a brief review of the Penalty process and Board's responsibility for hearing a request by a violator. Staff gave an outline of circumstances surrounding the Violation and Penalty, the offer of a Settlement Agreement which had been rejected by Advance Collision Repair Center, Inc., which resulted in the request to make a presentation to the Board.

There was discussion on the penalty amount and process. Hasan Tahat stated that this company had been late with their registrations over the years. In 2006 their penalty had been suspended. A settlement amount of \$550 was offered, which is the same amount of settlement other companies had agreed upon.

Ms. DeAnn Hochhalter cited her circumstances for being late with registration forms and fees. She gave a brief history the company's dealing with YRCAA. Communication problems with receiving forms and invoices, and phone calls from YRCAA. Steps she has taken to eliminate problems from recurring in the future. She requested Board to consider reducing the amount of penalty.

Board discussed what they had learned from Ms. Hochhalter, and Staff. After questioning staff and Ms. Hochhalter, Board determined it was not appropriate to dismiss the entire penalty. It was moved by Allen Schmid, seconded by Bill Lover for Board to reduce the penalty to \$250. Ms. Hochhalter agreed. Staff will do a new Settlement Agreement reflecting the reduced penalty.

9. Summary of Action Plan for PM2.5 Planning and Control Strategies

Gary Pruitt asked Hasan Tahat to brief Board on the Action Plan. Mr. Tahat referred Board to the Action Plan and Staff being proactive to try to not become non-attainment for PM2.5. He gave a brief summary of the Strategic Plan.

Tom Gasseling and other Board Members discussed inversions during winter months of December through February, and letting EPA know all the steps we have done to reduce chances of inversions and emissions from woodsmoke and the new standards.

10. Director's Report.

Executive Director reported on the following subjects:

Woodstove Work Group

Director attended the first meeting in June. He will attend the next meeting and then have a Staff member continue in his place. This Work Group is on a fast pace as they have a report due to Legislature in December. There will be a State grant addressing woodsmoke from wood heating

during winter months. Staff is actively pursuing a portion of the State grant for the core area of Yakima.

Vehicle Purchase

Director advised Board of the upcoming purchase of an automobile through Governmental General Administration Services. Staff is looking to purchase low mileage vehicle.

Woodstove Rebate

The Spring Woodstove Rebate Program is complete. A total of 45 stoves were replaced in the County Wood Smoke Control Zone. This is a smaller amount than in previous years.

People in need were not able to take advantage of the Program. However, with the grant opportunity that Staff is applying for, those in need will be able to have more help with replacing older non-certified stoves. Staff is working to identify heavy users through OIC, and working to secure dealers and vendors to help with the program for matching funds through in-kind services.

City of Toppenish

Staff reported that Bob Jones received word that the City of Toppenish will pay their portion of the Local Assessment.

11. Other Business

Staff invited Board to attend the 40th Anniversary Celebration of the Clean Air Authority. There being no other business, meeting adjourned.

Rand Elliott moved to adjourn. Allen Schmid, second. Meeting adjourned at 3:20 P.M.

Tom Gasseling, Chair

Audio cd of this meeting is available at the YRCAA for review.
Minutes submitted to Board for approval July 12, 2007.

Patty Walker, Clerk of the Board