



**Meeting Vita**

**Location:** Yakima County Courthouse  
 Commissioners Hearing Room, B33

**Time: 2:00 p.m**

**BOARD OF DIRECTORS  
 BOARD MEETING MINUTES  
 NOVEMBER 8, 2007**

1. **Bob Jones, Vice- Chair**, called the Meeting to order at 2:05 p.m.
2. **Clerk of Board – Roll Call** There was a quorum. Tom Gasseling and Mike Leita were absent.

<b>PRESENT WERE:</b>	
<b>BOARD MEMBERS:</b> Bob Jones, Small Cities Rep., Vice-Chair Rand Elliott, County Commissioner Bill Lover, Large City Rep  <b>LEGAL COUNSEL:</b> Gary Cuillier, Board Counsel  <b>ABSENT:</b> Tom Gasseling, Member-at-Large, Chair Mike Leita, County Commissioner Allen Schmid, Alternate, Small Cities Rep Neil McClure, Alternate, Large City Rep Ron Gamache, Alternate, Co Commissioner	<b>STAFF:</b> Gary Pruitt, YRCAA Director Patty Walker, Clerk of the Board Staff, Engineering Staff, Fiscal Manager Staff, Public Information Officer Staff, Permitting  <b>VISITORS:</b> Jim Dyjak, Citizen Larry Fendell, Citizen  <b>MEDIA:</b> Mike Brown, YPAC

3. **Additions and Deletions to Agenda** – Vice-Chair asked if there were any additions or deletions to the Agenda. There were none.
4. **Public Comment**  
 Vice-Chair, Bob Jones asked if there were any public comments. Larry Fendell, 1513 Roza Drive, Zillah, WA commented on the poor air quality that persisted last weekend. He stated that although there was a burn ban in place he noticed agricultural burning was being conducted. Staff appreciated Mr. Fendell’s comments and concerns. One Staff member comes up from the lower valley and reports plumes that they see in their travel. Staff is conducting weekend patrols and acknowledged the need for more patrols in the lower valley as well.
  - 5.1 By consent, approve Minutes of October Board Meeting.
  - 5.2 By consent, accept and file YRCAA Calendar of Meetings.
  - 5.3 By consent accept and file YRCAA October, 2007 Activities.
  - 5.4 By consent, approve and file transmittal of November fiscal vouchers in the amount of \$106,072.31.
  - 5.5 By consent, accept and file October Air Quality Data.
  - 5.6 By consent, approve and file Local Assessment Status Report for 2007.

Rand Elliot moved to approve Consent Agenda items 5.1 thru 5.6. Bill Lover, seconded. Consent Agenda items were approved.

## REGULAR AGENDA

### 6. **Permit Fee Schedule**

Director, Gary Pruitt, requested Board to approve Permit Fee Increases. Discussion on the CY 2008 Permit Fee Schedule was discussed during the Study Session. Staff recommends Board approve Resolution 2007-16 to reflect the permit fee increases for 2008.

Commissioner Elliott asked if future permit fee increases would be brought to the Board? Staff responded, any permit fee adjustments would be brought to the Board for their approval.

Rand Elliott moved to approve Resolution 2007-16, CY 2008 Permit Fee Schedule. Bill Lover, Seconded. Resolution 2007-16 was approved.

### 7. **Woodstove Change-Out Program Report**

Dave Caprile, Public Information Officer, reported that Staff is moving forward with the Woodstove Change-Out Program. Staff reported on response by the public to the news article in the Yakima Herald Republic. Staff has received seven inquiries of people that appear to meet the criteria. Thermex Valley Heating and Air Conditioning is a new partner in the program.

Compliance Staff as a result of the woodsmoke patrols has referred several households to apply for the program through educational materials. Staff reported on educational meetings with the cities of Yakima, Selah and Union Gap. Bill Lover, Large City Representative, questioned what response Staff has had with the City of Yakima Office of Neighborhood Development Services. Mr. Lover would like to attend with Staff a meeting with them. Staff agreed to the meeting.

### 8. **Status Report on PM2.5 Reduction Plan**

Hasan Tahat, Engineering and Planning Division Supervisor, gave a reported on Staff's progress in working to prove Yakima County's strategy efforts to EPA on the PM2.5 Standard. Staff reported that the Speciation Monitor is operating and will be able to determine the quantities of woodsmoke, etc during this time of year when inversions are prevalent and Staff's efforts to educate people.

Staff discussed the consequences of being in non-attainment for PM2.5. Staff cited some of the consequences to the Board, and the Wood Smoke Work Group's last meeting November 15<sup>th</sup>, and then they will present their report to the Legislature. Staff will keep Board advised of their recommendations.

Board commented on the seriousness of the situation and consequences. Board is pleased with progress Staff is making and appreciates their efforts.

### 9. **Consider Approving Administrative Code Part B, Section 9**

Tabled, Administrative Code Part B, Section 9 is to be brought to the December Board Meeting.

### 10. **Acknowledge Title – V Report**

Hasan Tahat, Engineering and Planning Division Supervisor, reported to the Board that the Title V Audit is delegated to the Department of Ecology by EPA. YRCAA did fairly well overall. Staff gave information on areas needed for improvement as well as areas that have shown improvement over the previous Audit. The Audit proved to be positive in the way YRCAA conducts the Title V program.

Bill Lover moved to acknowledge receiving the report. Rand Elliott seconded. Report was acknowledged.

### 11. **Director's Report**

1. The Department of Ecology published in the local paper that they will recommend that Yakima County has been designated as "Unclassified". This designation would grant Yakima County an extra year to make progress towards reaching attainment. Each year Yakima County will be considered and may have up to three years to have data submitted. Board supports YRCAA's efforts to reduce PM2.5.

November 8, 2007

Board Meeting

Page 3 of 3

2. Independence from County Auditor. January, 2008 YRCAA will be set-up to do In-House Fund Disbursements. Staff has contracted to have Quick Books set-up for the various programs and grants to enable Staff to do disbursements and reports recommended by the Fiscal Audit.
3. Follow-up to Fiscal Audit – Staff’s efforts and plan to do in-house disbursements and ability to maintain an in-house set of books and records showing monies received and expended are part of the recommendations by ACTS.
4. EPA Denies Appeals of PM2.5 Standard – Staff reported that EPA has denied 16 appeals regarding the new PM2.5 Standard. That results in that the PM2.5 is here to stay.
5. Wood Smoke Compliance – Staff reported that overall compliance with outdoor smoke has been good during Curtailments. Staff has used this time to educate people one-on-one.
6. Meetings with Cities of Yakima, Selah and Union Gap – Recent meetings with these cities, and ongoing dialogue have proven valuable in identifying and pursuing ways to coordinate efforts of code compliance, fire protection and CBDG programs with agency efforts to reduce PM2.5 levels. Staff appreciates the cooperation we have been receiving.

**12. Other Business**

There was no other business.

**13. Adjournment**

Rand Elliott moved to adjourn. Bill Lover, second. Meeting adjourned about 2:45 P.M.

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Bob Jones, Vice-Chair

**Audio cd of this meeting is available at the YRCAA for review.**  
*Minutes submitted to Board for approval December 13, 2007.*

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Patty Walker, Clerk of the Board