



Meeting Vita

Location: Yakima County Courthouse
 Commissioner's Hearing Room B33

Time: 2:00 p.m

**BOARD OF DIRECTORS
 BOARD MEETING MINUTES
 MARCH 8, 2007**

1. **Tom Gasseling, Board Chair**, called the Meeting to order at 2:04 p.m.
2. **Clerk of Board – Roll Call** – *Mike Leita was absent. There was a quorum.*

PRESENT WERE:	
BOARD MEMBERS: Tom Gasseling, Member-at-Large, Chair Bob Jones, Small Cities Rep., Vice-Chair Rand Elliott, County Commissioner Bill Lover, Large City Rep	STAFF: Gary Pruitt, Interim YRCAA Director Patty Walker, Clerk of the Board Staff, Engineering Staff, Fiscal Manager
LEGAL COUNSEL: Gary Cuillier, Board Counsel	VISITORS: Jim Dyjak, Citizen Linda Dyjak, Citizen Holly Myers, DOE - CRO
ABSENT: Mike Leita, County Commissioner Allen Schmid, Alternate, Small Cities Rep Neil McClure, Alternate, Large City Rep Ron Gamache, Alternate, Co Commissioner	MEDIA: Mike Brown, YPAC

3. **Additions and Deletions to Agenda** – Rand Elliott has a question that will be covered under "Other Business".
4. **Public Comment**
 Chair Tom Gasseling asked if there were any public comments. Jim Dyjak, citizen asked when a copy of the Audit will be presented to the Board? Tom Gasseling replied it will be covered under the Director's Report, Item #8.
 - 5.1 By consent, approve Minutes of January 10, 2007 Board Meeting.
 - 5.2 By consent, accept and file YRCAA calendar.
 - 5.3 By consent, accept and file January and February, 2007 Activities;
 - 5.4 By consent approve February and March, 2007 Transmittals. Board ratified February transmittal in the amount of \$76,092.24. Board approved March Transmittal in the amount of \$76,113.41.
 - 5.5 By consent, approve and file January and February Air Quality Data.
 - 5.6 By consent, approve Reimbursement Rate for Personal Vehicle Use to align with Office of Financial Management Rate per Resolution 2007-02.
 - 5.7 By consent, accept and file report on Open Public Meetings Act regarding Minutes for Study Sessions.

Rand Elliot moved to accept Consent Agenda Items 5.1 to 5.7. Bob Jones abstained from approving January Board Meeting Minutes as he was absent. Bill Lover, second. Tom Gasseling voted to meet quorum. Consent Agenda Items were approved.

Tom Gasseling personally thanked Gary Pruitt and Hasan Tahat for their help to Hop Growers and Mint Distillers in submitting paperwork to US EPA in order to not have to register as a source.

REGULAR AGENDA

6. Board approve by Resolution 2007-03, new day for YRCAA Governing Board of Directors Meetings.

Gary Pruitt asked Board to approve Resolution 2007-03 which allows for the Board Meeting to which is required by the Open Public Meetings Act to change Board Date and file with Washington State Code Reviser.

Bob Jones moved to approve Resolution 2007-03. Bill Lover, second. Motion approved.

7. Board approve by Minute Action, \$20,000 for 2007 Woodstove Rebate Program.

Gary Pruitt requested Board approve \$20,000 for the 2007 Woodstove Rebate Program. Staff reported on the meeting with Dealers that are participating in this years Program. Emphasis will concentrate on the Upper Valley, PM2.5 Woodsmoke Control core. There are meetings scheduled with OIC on an energy savings program, and participating dealers. Staff outlined the program under consideration which will allow those who cannot afford new stoves a larger discount than in previous years, with an emphasis on replacing wood burning stoves with other heating devices such as pellet, etc.

Discussion followed on aspects of the Program. Bill Lover offered staff the opportunity to meet with the Community Development Board to solicit support from them. Staff thanked Bill and would have Dave Caprile, Public Information Officer contact him.

Bob Jones moved to approve \$20,000 for Woodstove Rebate Program. Bill Lover, second. Motion was approved.

8. Receive Director's Report.

Woodstove Enforcement - Gary Pruitt reported to Board on an emphasis of Woodstove Enforcement, and penalty process for violations. This penalty could possibly be mitigated to allow penalty to be used on purchase of cleaner heating device. He outlined program, declaration of sole source of heat, which registers people to be targeted to obtain additional help for replacing their woodstove, etc.

Local Assessment – Applicability on Indian Reservations. Staff advised of letter Board approved sending to the City of Toppenish, and of the Attorney General Opinion of cities on Reservations. The Attorney General's Opinion is specifically the same as staff indicated in their letter to the City of Toppenish. Staff has not been in contact with the cities on the Reservation asking them to reconsider.

Fiscal Audit – Staff reported that staff has prepared materials covering the past three years That has been requested by ACTS in order that they may be able to provide Trial Balance and other reports requested by staff. A final report should be available next month or in May, depending on time frame as it is tax season. Board has requested that a representative from ACTS be at the Board Meeting to answer questions they may have, and a copy of the report prior to the Board Meeting. Staff agreed.

Board supports this audit/report and feels it is needed to protect Gary Pruitt as the new Director. Tom Gasseling asked Mr. Dyjak if Director's report on Fiscal Audit answered his question regarding the fiscal audit? Mr. Dyjak responded that it had.

Sale of Smoke Generator – Staff advised that the sale has been completed.

Policy for Receiving Anonymous Complaints – Staff reported that in 1997 Board approved to not accept outdoor burn and dust complaints only. Purpose for this was to have a contact if additional information is required, and for penalty a victim is required. Staff reported staff tires to solicit name, etc., and advises that complainant can request non-disclosure. Staff acts on every complaint received. It may be noted as insufficient information. If there is imminent danger staff responds as quickly as possible. Board feels staff is responding correctly and does not need to change policy or procedure.

Staffing/Succession Planning – Staff advised Board that Charlie Stansel is planning to retire, but has agreed to work part-time until we can get someone to replace him. Staff is advertising for two-positions; one for Charlie's replacement, and one for the compliance division. Staff hopes to have someone grow into the Compliance Division Supervisor's position.

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9. Other Business

Rand Elliott asked staff about the Speciation Monitor, what it is, what it does, and will we get it? Staff responded that it is owned by the Department of Ecology. One monitor is located on the West side of the State, and Ecology wants to place one on the East side of the State. Staff has sent our request and proposal to Ecology for securing the Speciation Monitor to be located in Yakima for a period of three years. We have received response from Ecology. They have not made a determination yet.

Staff explained that the Monitor weighs the various particulates. The filters are analyzed to identify the source of particulates, captures them and preserves particles on the filters. There is no time table for getting the monitor, may be by end of summer.

Bob Jones moved to adjourn. Bill Lover, second. Meeting adjourned at 2:48 P.M.

Tom Gasseling, Board Chair

Audio tape of this meeting is available at the YRCAA for review.

Minutes submitted to Board for approval April 12, 2007.

Patty Walker, Clerk of the Board